

## **EXHIBIT 1-3**

### **OFFICE OF JOB CORPS EXPEDITED APPLICANT ENROLLMENT FOR NATURAL AND MAN-MADE DISASTER VICTIMS**

An expedited enrollment process for victims of natural and man-made disasters allows for temporary self-certification of applicants who may have difficulty accessing required documentation. This process may allow for immediate admission, but it does not exempt individuals from any eligibility criteria. Any individual who is later found to have been ineligible at the time of screening, or enrolled due to a screening error, may be separated from the program.

Admissions Services and center staff will coordinate to collect documentation as it becomes available to complete the applicant/student's electronic record and verify eligibility. Documentation must be collected within 90 days of enrollment. If unavailable, efforts to acquire documents must be recorded in the student's electronic record within 90 days of enrollment and thereafter until such documentation is collected.

Admissions Services staff must inform all potential applicants that, as a result of admission into the Job Corps program, they will be individually ineligible for unemployment insurance, SNAP, and possibly other forms of government aid while enrolled in Job Corps.

The program anticipates that many such applicants will be housed in temporary residences, which will make them eligible under the "homeless" provision of the low-income criterion. For these applicants, no additional income information is required. Applicants will be flagged as expedited enrollment.

Limited medical information may be available on these applicants from their health care providers. Admissions Services will explain the need for the applicant to answer medical and mental health questions honestly, to prevent the possibility of the enrollee being medically separated if the center is unable to provide for the enrollee's mental health or medical needs.

In the event such applicant is denied enrollment, Job Corps will provide the contact information for the local One-Stop Career Center/American Job Center and other education and training programs, as appropriate.