



April 26, 2023

**DIRECTIVE: JOB CORPS PROGRAM INSTRUCTION NOTICE NO. 22-15**

TO: ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL FOREST SERVICE JOB CORPS CENTERS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS  
ALL CENTER USERS

FROM: RACHEL TORRES  
National Director  
Office of Job Corps

SUBJECT: Replacement of Abatement Tracking System (ATS) with the  
Enterprise Computerized Maintenance Management System  
(CMMS)

1. Purpose. To provide the Job Corps community with the schedule to transition from using the Department of Labor's Abatement Tracking System (ATS) to the Brightly Enterprise Computerized Maintenance Management System (CMMS) for documenting abatement plans and corrective action for deficiencies identified in Annual Occupational Safety and Health (OSH) Program Review reports.
2. Background.
  - a. Job Corps' Policy & Requirements Handbook (PRH) Chapters 5.1, R14, and 5.9, R7 require center operators, and Job Corps National and Regional Offices, to use ATS to document and track the abatement of deficiencies identified in Annual OSH Program Review reports.
  - b. Due to the increasingly limited functionality of ATS, the National Office of Job Corps will stop using the system as of April 30, 2023.
  - c. The recently procured Brightly CMMS (announced in Program Instruction Notice No. 22-13) will be used in place of ATS beginning May 1, 2023.
3. Action. Center operators shall ensure all safety officers have user accounts created at Site Administrator level for the new Brightly CMMS. All safety officers must attend the

scheduled OSH-specific Brightly training and actively use the new CMMS to fulfill the requirement for documenting the abatement of OSH Program review deficiencies per PRH Chapters 5.1, R14, and 5.9, R7.

4. Expiration Dates. Until superseded.
5. Inquiries. Inquiries should be addressed to Job Corps National Office Safety Team at [safety@jobcorps.org](mailto:safety@jobcorps.org).