

December 8, 2016

<b>DIRECTIVE:</b>	<b>JOB CORPS PROGRAM INSTRUCTION NOTICE NO. 16-24</b>
-------------------	---

**TO:** ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

**FROM:** LENITA JACOBS-SIMMONS  
National Director  
Office of Job Corps

**SUBJECT:** Mandatory Center Operator Construction, Rehabilitation and Acquisition (CRA) Funded-Not-Corrected (FNC) Project Funding Update

1. Purpose. To inform Center Operators that funded deficiencies under CRA appropriation funding streams will be de-obligated if centers are unable to provide a 30-day spending plan to the Regional Office Project Manager by **January 30, 2017**. The plan must give the reason funding should not be de-obligated. The specific funding codes to which this applies are: 26-01811417BD-2014, 2015, 2016, and 2017 (*known as 1417 funding*).

2. Background. In accordance with the Policy and Requirements Handbook (PRH) Chapter 5.10, R5, Timeframes for Completion of Funded-Not-Corrected (FNC) Deficiencies, it is critical that deficiencies are addressed once they have been modified to a center's operating contract. This section provides detailed timeframes for completion based on the deficiency classification.

For example, the highest priority is a Class IA – Life Safety and Health which should be completed as soon as possible: no later than 60 days. Corrective action that requires more than 60 days to complete requires an abatement plan documented on the FNC Web site. Our records indicate that many Center Operators have not completed deficiencies in accordance with the PRH guidelines. Please refer to the PRH for further guidance on when they should be corrected.

3. Action. Center Directors are to ensure the FNC Web site is updated by January 30, 2017 to include a spending plan. All Quarterly Rehabilitation reports (Exhibit 5-19) are to be updated regularly and submitted via the CRA system quarterly (next one due January 20, 2017).

If you are unable to award a contract within 30 days, please inform your Regional Office Contracting Officer's Representative so that it may be de-obligated. Subsequent, new funding will be awarded depending on the contract status and the complexity of the project.

4. Expiration Date. Until superseded.

5. Inquiries. Inquiries should be directed to your designated Regional Project Manager or Contracting Officer's Representative. If you have questions about the FNC Web site, please contact Mark Campbell at (703) 516-2261.