

March 28, 2016

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NOTICE NO. 15-14
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: LENITA JACOBS-SIMMONS
National Director
Office of Job Corps

SUBJECT: 2016 Global Youth Service Day (GYSD) and Earth Day/Earth Week Participation

1. Purpose. To provide information and resources, for 2016 GYSD and Earth Day/Earth Week participation.
2. Background. Established in 1988, GYSD is the largest worldwide service event dedicated to children and youth. GYSD is commemorated each year in more than 100 countries, and is organized through [Youth Service America](#). Earth Day was founded in 1970 by Gaylord Nelson, then a U.S. Senator from Wisconsin, and is celebrating its 46th anniversary this year. The first Earth Day in 1970 led to the creation of the United States Environmental Protection Agency (EPA), and the passage of the key environmental protections like the Clean Air Act.

GYSD and Earth Day mobilize millions of people internationally to improve their communities through service and service-learning activities. Both events give Job Corps students and staff opportunities to participate in projects that support a more sustainable world.

Job Corps centers participate in GYSD and Earth Day each year in April. This year, GYSD is being observed April 15th, and Earth Day, April 22nd. To allow Job Corps centers the opportunity to fully participate in these two observances, centers are encouraged to observe GYSD April 15 – 17, and Earth Day the week of April 18 – 24.

Centers are encouraged to focus their 2016 GYSD and Earth Week activities on improving community resilience to changes in economic and environmental conditions, and community service. Examples of projects include creating a community food garden, rebuilding and supporting disaster prevention, restoring natural habitats, planting trees, and the like.

There are many ways that students and staff may participate in the both initiatives. Attachment A contains Web site information to get ideas and to get connected with other local projects that are supporting Global Youth Service Day and environmental projects.

3. Action. Center Directors should ensure this Program Instruction Notice and all attachments are provided to appropriate staff, and should appoint GYSD and Earth Week Coordinators for centerwide engagement. Recipients of this notice should coordinate with Center Directors and GYSD/Earth Week Coordinators as soon as possible to begin planning activities.

Pictures of students, staff and mentors participating in GYSD and Earth Week 2016, accompanied by one paragraph of descriptive language for each photograph, should be forwarded to Curtis Massey at massey.curtis@dol.gov with the subject line “GYSD/Earth Week 2016” by **May 6, 2016**. Please include the name of the Job Corps center, name and contact information of coordinator(s).

The participation survey can be found online at <https://www.surveymonkey.com/r/J3NT59K>. A copy of the participation questions is attached. Centers are encouraged to complete the participation questions for all three events at the same time; however, your information can be saved and completed at a later time by clicking the “Exit Survey” icon located in the upper right of the screen. To return to saved participation questions, the SAME COMPUTER used to initially click on the link must be used. Please do not click “Submit” until all information for all three events have been reported. **All participation information should be submitted by May 6, 2016.**

Centers also are encouraged to post their projects on the GYSD Web site at www.gysd.org, and contact the nearest lead-agency point of contact to register for an event.

4. Expiration Date. May 6, 2016.

5. Inquiries. Inquiries should be directed to Curtis Massey at (202) 693-3096 or massey.curtis@dol.gov; or Andrea Kyle Bobrik at (202) 693-3008 or kyle.andrea@dol.gov .

Attachments

- A – Global Youth Service Day/Earth Day Suggested Resources
- B – Best Practices
- C – Enhancing Public Awareness of Job Corps
- D – Media Advisory Template
- E – Sample Job Corps GYSD Release
- F – 2016 National Service Learning Initiative