

ATTACHMENT C: 2015 OMS FACTOR VERIFICATION SURVEY

Please complete and return by May 29, 2015 using the online survey (see *Program Instruction attachments for detailed instructions on how to access and complete the survey online and for your center's survey login information*).

Center: _____

Center Contact Person(s): _____

Job Title(s): _____

Telephone Number: () _____ – _____ Extension: _____

E-mail Address: _____

This OMS Factor Verification Survey (FVS) asks a range of questions about the HSE tests offered to students at your center, HSE testing sites available to your center and requirements students must meet to test, and 3 High School Diploma (HSD) programs available to students at your center.

The first set of questions focus mainly on the factors that have affected your center's abilities to help students prepare to take an HSE test(s) adopted by your state (i.e., 2014 GED[®], HiSET[™] and/or TASC[™]) and any HSE testing of students that your center has done or plan to do. You will only be required to respond to questions about HSE test(s) that are relevant to your center's current HSE testing and future testing plans.

The next set of questions is about HSD programs and requirements. These questions cover calendar year (CY) 2014 (January 1 – December 31, 2014), and also ask about any anticipated or planned changes through the end of program year (PY) 2014 (June 30, 2015) with the overall purpose of identifying HSD options currently offered to students plus any actual or planned changes during the remainder of PY 2014.

To help make the process of completing the survey less burdensome we have restructured the survey to pre-fill responses for many questions based upon information obtained either through the last FVS completed or other more current sources of data. For these questions, please review the pre-filled response and correct the information if it is not accurate. Once you have confirmed and/or edited the response, click “Next” to proceed to the next question. There are several questions in the survey where information is not available to pre-fill responses (or for other reasons it was decided not to pre-fill responses), and you will have to enter your answers to these questions directly.

If you have any questions about the survey or would like to provide additional details about any of your responses, please e-mail Andrew Davis at davisah@battelle.org or call him at 919-544-3717, Ext. 115. Thank you in advance for your time and effort to complete and submit this information. Your answers provide very important input for the OMS.

Calendar Year (CY) 2014 and Program Year (PY) 2014 HSE Testing

1. Has your state adopted the **2014 GED**[®] as an option for HSE testing?

Yes

No → **Go to Question 5**

2. Was 2014 GED testing **available** to your center during CY 2014 (i.e., January 1 – December 31, 2014)? *We’re interested in determining if any of your testing sites offered 2014 GED testing in CY 2014, even if none of your students took the 2014 GED during that time period.*

Yes → 2a. Please indicate the **first day** when your center could potentially have begun 2014 GED testing at any of your testing sites in CY 2014, even if none of your students took the 2014 GED during that time period.

Enter date [MM/DD]: _____ / _____

No → **Go to Question 3c**

3. In CY 2014, did any of your students **take** the 2014 GED (i.e., at least one subject area test)?

Yes →

3a. When did your students first begin testing using the 2014 GED?

Enter date [MM/DD]: _____ / _____

3b. How many students from your center took the 2014 GED in CY 2014? *Please include all students that took at least one subject area test.*

Number of students: _____

→ **Go to Question 5**

No

3c. Please indicate the main reason(s) why students on your center **did not** take the 2014 GED during CY 2014. [**Mark all that apply**]

- Insufficient 2014 GED instructional/preparation materials available for instructors/staff to use to prepare students
- Insufficient materials/options available to train instructors/staff on how to prepare students for the 2014 GED
- State had not started offering 2014 GED testing
- Local 2014 GED testing site(s) had not started offering 2014 GED testing
- Testing site(s) offering 2014 GED are located too far away from our center
- Testing site(s) had limited slots or scheduling challenges
- Our center decided not to prepare students for the 2014 GED during that time
- Other (*Please specify*): _____

4. Do you plan to have (or have you had) any of your students test with the 2014 GED during the final six months of PY 2014 (January 1 – June 30, 2015)?

Yes → 4a. When do you plan to begin (or when did you begin) 2014 GED testing during the final six months of PY 2014 (January 1 – June 30, 2015)?

Enter date [MM/DD/YYYY]: ____/____

No → **4b. Please briefly describe why your center is not planning to use the 2014 GED in the final six months of PY 2014 (January 1 – June 30, 2015):**

5. Has your state adopted the **HiSET™** as an option for HSE testing?

Yes

No → **Go to Question 9**

6. Was HiSET testing **available** to your center during CY 2014 (i.e., January 1 – December 31, 2014)? *We're interested in determining if any of your testing sites offered HiSET testing in CY 2014, even if none of your students took the HiSET during that time period.*

Yes → 6a. Please indicate the **first day** when your center could potentially have begun HiSET testing at any of your testing sites in CY 2014, even if none of your students took the HiSET during that time period.

Enter date [MM/DD]: ____/____

No → **Go to Question 7c**

7. In CY 2014, did any of your students **take** the HiSET (i.e., at least one subject area test)?

Yes →

7a. When did your students first begin testing using the HiSET?

Enter date [MM/DD]: ____/____

7b. How many students from your center took the HiSET in CY 2014? *Please include all students that took at least one subject area test.*

Number of students: _____

→ **Go to Question 9**

No

7c. Please indicate the main reason(s) why students on your center did not take the HiSET during CY 2014. ***[Mark all that apply]***

- Insufficient HiSET instructional/preparation materials available for instructors/staff to use to prepare students
- Insufficient materials/options available to train instructors/staff on how to prepare students for the HiSET
- State had not started offering HiSET testing
- Local HiSET testing site(s) had not started offering HiSET testing
- Testing site(s) offering HiSET are located too far away from our center
- Testing site(s) had limited slots or scheduling challenges
- Our center decided not to prepare students for the HiSET during that time
- Other *(Please specify)*: _____

8. Do you plan to have (or have you had) any of your students test with the HiSET during the final six months of PY 2014 (January 1 – June 30, 2015)?

Yes → 8a. When do you plan to begin (or when did you begin) HiSET testing in the final six months of PY 2014 (January 1 – June 30, 2015)?

Enter date [MM/DD/YYYY]: ____/____

No → **8b. Please briefly describe why your center is not planning to use the HiSET in the final six months of PY 2014 (January 1 – June 30, 2015):**

9. Has your state adopted the **TASC™** as an option for HSE testing?

Yes

No → **Go to Question 13**

10. Was TASC testing **available** to your center during CY 2014 (i.e., January 1 – December 31, 2014)? *We're interested in determining if any of your testing sites offered TASC testing in CY 2014, even if none of your students took the TASC during that time period.*

Yes → 10a. Please indicate the **first day** when your center could potentially have begun TASC testing at any of your testing sites in CY 2014, even if none of your students took the TASC during that time period.

Enter date [MM/DD]: _____ / _____

No → **Go to Question 11c**

11. In CY 2014, did any of your students **take** the TASC (i.e., at least one subject area test)?

Yes →

11a. When did your students first begin testing using the TASC?

Enter date [MM/DD]: _____ / _____

11b. How many students from your center took the TASC in CY 2014? *Please include all students that took at least one subject area test.*

Number of students: _____

→ **Go to Question 13**

No

11.c Please indicate the main reason(s) why students on your center did not take the TASC during CY 2014. ***[Mark all that apply]***

- Insufficient TASC instructional/preparation materials available for instructors/staff to use to prepare students
- Insufficient materials/options available to train instructors/staff on how to prepare students for the TASC
- State had not started offering TASC testing
- Local TASC testing site(s) had not started offering TASC testing
- Testing site(s) offering TASC are located too far away from our center
- Testing site(s) had limited slots or scheduling challenges
- Our center decided not to prepare students for the TASC during that time
- Other *(Please specify)*: _____

12. Do you plan on having (or have you had) any of your students test with the TASC during the final six months of PY 2014 (January 1 – June 30, 2015)?

Yes → 12a. When do you plan to begin (or when did you begin) TASC testing in the final six months of PY 2014 (January 1 – June 30, 2015)?

Enter date [MM/DD/YYYY]: ____/____

No → **12b. Please briefly describe why your center is not planning on using the TASC in the final six months of PY 2014 (January 1 – June 30, 2015):**

13. In CY 2014, did your center have any students take an HSE test in another state(s)? *This includes all HSE testing options, whether your state has adopted that testing option or not.*

- Yes
- No → **Go to Question 14**

13a. Please indicate in the table below the: 1) state(s); 2) test(s); 3) date(s) testing first started; and 4) the number of students tested in a state(s) other than your center’s home state in CY 2014. *Please enter only one state/test combination per row.*

	State (Enter one per row)	HSE Test (Select one)	Date First Started Testing in Another State (MM/DD)	Number of Students Tested
a.		<input type="checkbox"/> 2014 GED <input type="checkbox"/> HiSET <input type="checkbox"/> TASC		
b.		<input type="checkbox"/> 2014 GED <input type="checkbox"/> HiSET <input type="checkbox"/> TASC		
c.		<input type="checkbox"/> 2014 GED <input type="checkbox"/> HiSET <input type="checkbox"/> TASC		
d.		<input type="checkbox"/> 2014 GED <input type="checkbox"/> HiSET <input type="checkbox"/> TASC		

14. Is your center planning to have (or have you had) any students take HSE tests in any other states during the final six months of PY 2014 (January 1 – June 30, 2015) in addition to any out-of-state testing that may have already occurred? *If you answered Yes to Question 13 (i.e., students at your center took an HSE test in another state in CY 2014) and you do not plan on adding any other testing options in another state during the final six months of PY 2014, please respond No here. If you answered No to Question 13, please tell us about any testing options in other states you plan to offer your students in the final six months of PY 2014.*

Yes

No → **If Yes to Question 13, go to Question 15; If No to Question 13, go to Question 16**

14a. Please indicate in the table below the: 1) other state(s) you are planning to test in; 2) test(s) you are planning to offer; and 3) anticipated start date(s). *Please enter only one state/test combination per row.*

	State (Enter one per row)	HSE Test (Select one)	Anticipated Start Date for Testing in Another State (MM/DD/YYYY)
a.		<input type="checkbox"/> 2014 GED <input type="checkbox"/> HiSET <input type="checkbox"/> TASC	
b.		<input type="checkbox"/> 2014 GED <input type="checkbox"/> HiSET <input type="checkbox"/> TASC	
c.		<input type="checkbox"/> 2014 GED <input type="checkbox"/> HiSET <input type="checkbox"/> TASC	
d.		<input type="checkbox"/> 2014 GED <input type="checkbox"/> HiSET <input type="checkbox"/> TASC	

15. Our center had students in CY 2014 – or plans to have students in the final six months of PY 2014 (January 1 – June 30, 2015) – take an HSE test in another state because it . . . **[Mark all that apply]**

- Offers an HSE testing option(s) not offered in our state
- Has a test site(s) that provides HSE testing in a format (i.e., computer-based, paper/pencil) not offered/allowed in our state
- Allows testing of younger students
- Requires less documentation than in our home state
- Requires fewer prerequisites than in our home state
- Provides access to more (or additional) test slots
- Has a testing site(s) closer to our location
- Provides test results in a more timely fashion
- Has shorter waiting periods for retesting
- Other reason(s): *(Please describe)* _____

Overall Testing Experiences During CY 2014:

16. For CY 2014, please indicate in the table below for each HSE testing option available to your center: 1) The approximate number of students who were academically prepared (i.e., met all required prerequisites) to take the HSE test; 2) The number of students who took the HSE test (i.e., at least one subject area test); and 3) The number of students who passed the HSE test. *Please enter N/A for HSE testing options that are not available to your center.*

For CY 2014, please enter the...	2014 GED	HiSET	TASC
a. Approximate number of students who were academically prepared to take each HSE test:			
b. The number of students who took the HSE test:			
c. The number of students who passed the HSE test:			

Student Eligibility Requirements:

17. In the primary state where your students currently take (or will take) an HSE test(s), what is the **youngest** age at which your students are eligible to take the test(s), even if waiver requests must be approved for that age?

- Age 16
- Age 17
- Age 18
- Other (Please specify) _____

18. Does the primary state in which your students take an HSE test have any requirements for the length of time after a student leaves school (e.g., a minimum number of months) before s/he is eligible to take the test?

- Yes
- No → **Go to Question 20**

19. How many students during CY 2014 (January 1 – December 31, 2014) were academically prepared (i.e., met all required prerequisites) to take an HSE test, but were denied because of requirements for the length of time after the student left school?

Number of students: _____

20. In the primary state in which your students currently take (or will take) an HSE test(s), is there a residency requirement that prevents students who are academically prepared from taking an HSE test? *If the residency requirement can typically be waived, then please respond "No."*

- Yes
- No → **Go to Question 23/26/29 (online survey will skip to appropriate question)**

21. How many days must a student reside in the state before he/she can take an HSE test? *If a student must be a resident but no minimum length of time is required, please enter "0" (zero).*

Number of days: _____

22. How many students in CY 2014 were academically prepared (i.e., met all required prerequisites) to take an HSE test, but were denied because of residency requirements?

Number of students: _____

Testing Sites/Availability:

2014 GED

23. Do you currently offer 2014 GED testing to your students **on center** (e.g., as an addendum testing site to the main testing center)?

- Yes
- No → **Go to Question 24**

23a. Do the majority of your students that take the 2014 GED test on center?

- Yes
- No → **Please briefly describe why not:** _____

23b. When did you begin 2014 GED testing on center?

Enter date [MM/DD/YYYY]: _____ / _____ / _____

23c. How often is 2014 GED testing typically offered on center?

- At least once a week
- About three times a month
- About twice a month
- About once a month
- Less than once a month

23d. Approximately how many testing seats (slots) are typically available **to your students** each time the 2014 GED test is offered on center?

Number of seats (slots): _____

23e. In what format is 2014 GED testing available to students on center?

- Computer-based only
- Paper-based only
- Both computer- and paper-based

24. How many **off-center** testing sites offering 2014 GED testing are available to your center? *Please include any testing sites that have indicated they will offer the 2014 GED but haven't begun testing yet. If "0" (zero), skip to Question 25.*

Number of off-center 2014 GED testing sites: _____

For each off-center testing site used by (or available to) your center for 2014 GED testing, please provide the following information:

Testing Site #1:

24.a1. What is the name of the testing site?: _____

24.a2. In which state is this testing site located?: _____

24.a3. When did you begin 2014 GED testing at this site? *If you have not begun testing at this site, please enter the date you expect to begin testing.*

Enter date [MM/DD/YYYY]: ____/____/____

24.a4. How often is 2014 GED testing typically offered at this site? *If you have not started testing yet at this site, but you know how often the test will be offered to your center, please indicate the appropriate answer below; if you have not started testing yet at this site and do not know, please check the last box*

- At least once a week
- About three times a month
- About twice a month
- About once a month
- Less than once a month
- Have not started testing yet and don't know

24.a5. Approximately how many testing seats (slots) are typically available **to your center** each time the 2014 GED test is offered at this site?

Number of seats (slots): _____

24.a6. Approximately how many miles away is this testing site from your center?

Number of miles: _____

24.a7. In what format is 2014 GED testing available to students at your testing site?

- Computer-based only
- Paper-based only
- Both computer- and paper-based

[Note: Online survey will repeat testing site questions for the number of sites entered for Question 24]

25. Taking into account all of the 2014 GED testing sites available to you, how many testing seats (slots) are usually available for your students each month?

Number of seats (slots): _____

HiSET:

26. Do you currently offer HiSET testing to your students on center (e.g., as an addendum testing site to the main testing center)?

- Yes
- No → **Go to Question 27**

26.a. Do the majority of your students that take the HiSET test on center?

- Yes
- No → **Please briefly describe why not:** _____

26.b. When did you begin HiSET testing on center?

Enter date [MM/DD/YYYY]: _____ / _____ / _____

26.c. How often is HiSET testing typically offered on center?

- At least once a week
- About three times a month
- About twice a month
- About once a month
- Less than once a month

26.d. Approximately how many testing seats (slots) are typically available **to your students** each time the HiSET test is offered on center?

Number of seats (slots): _____

26.e. In what format is HiSET testing available to students on center?

- Computer-based only
- Paper-based only
- Both computer- and paper-based

27. How many **off-center** testing sites offering HiSET testing are available to your center? *Please include any testing sites that have indicated they will offer the HiSET but haven't begun testing yet. If "0" (zero), skip to Question 28.*

Number of off-center HiSET testing sites: _____

For each off-center testing site used by (or available to) your center for HiSET testing, please provide the following information:

Testing Site #1:

27.a1. What is the name of the testing site?: _____

27.a2. In which state is this testing site located?: _____

27.a3. When did you begin HiSET testing students at this site? *If you have not begun testing at this site, please enter the date you expect to begin testing.*

Enter date [MM/DD/YYYY]: ____/____/____

27.a4. How often is HiSET testing typically offered at this site? *If you have not started testing yet at this site, but you know how often the test will be offered to your center, please indicate the appropriate answer below; if you have not started testing yet at this site and do not know, please check the last box*

- At least once a week
- About three times a month
- About twice a month
- About once a month
- Less than once a month
- Have not started testing yet and don't know

27.a5. Approximately how many testing seats (slots) are typically available **to your center** each time the HiSET test is offered at this site?

Number of seats (slots): _____

27.a6. Approximately how many miles away is this testing site from your center?

Number of miles: _____

27.a7. In what format is HiSET testing available to students at this testing site?

- Computer-based only
- Paper-based only
- Both computer- and paper-based

[Note: Online survey will repeat testing site questions for the number of sites entered for Question 27]

28. Taking into account all of the HiSET testing sites available to you, how many testing seats (slots) are usually available for your students each month?

Number of seats (slots): _____

TASC:

29. Do you currently offer TASC testing to your students on center (e.g., an addendum testing site to the main testing center)?

- Yes
- No → **Go to Question 30**

29.a. Do the majority of your students that take the TASC do their testing on center?

- Yes
- No → **Please briefly describe why not:** _____

29.b. When did you begin TASC testing on center?

Enter date [MM/DD/YYYY]: ____/____/____

29.c. How often is TASC testing typically offered on center?

- At least once a week
- About three times a month
- About twice a month
- About once a month
- Less than once a month

29.d. Approximately how many testing seats (slots) are typically available **to your students** each time the TASC test is offered on center? Number of seats (slots): _____

29.e. In what format is TASC testing available to students on center?

- Computer-based only
- Paper-based only
- Both computer- and paper-based

30. How many **off-center** testing sites offering TASC testing are available to your center? *Please include any testing sites that have indicated they will offer the TASC but haven't begun testing yet. If "0" (zero), skip to Question 31.*

Number of off-center TASC testing sites: _____

For each off-center testing site used by (or available to) your center for TASC testing, please provide the following information:

Testing Site #1:

30.a1. What is the name of the testing site?: _____

30.a2. In which state is this testing site located?: _____

30.a3. When did you begin TASC testing at this site? *If you have not begun testing at this site, please enter the date you expect to begin testing.*

Enter date [MM/DD/YYYY]: ____/____/____

30.a4. How often is TASC testing typically offered at this site? *If you have not started testing yet at this site, but you know how often the test will be offered to your center, please indicate the appropriate answer below; if you have not started testing yet at this site and do not know, please check the last box*

- At least once a week
- About three times a month
- About twice a month
- About once a month
- Less than once a month
- Have not started testing yet and don't know

30.a5. Approximately how many testing seats (slots) are typically available **to your center** each time the TASC test is offered at this site?

Number of seats (slots): _____

30.a6. Approximately how many miles away is this testing site from your center?

Number of miles: _____

30.a7. In what format is TASC testing available to students at this testing site?

- Computer-based only
- Paper-based only
- Both computer- and paper-based

[Note: Online survey will repeat testing site questions for the number of sites entered for Question 30]

31. Taking into account all of the TASC testing sites available to you, how many testing seats (slots) are usually available for your students each month?

Number of seats (slots): _____

[Based on answers provided earlier regarding the different HSE tests the center offers their students, the online survey will direct respondents to complete Questions 32-48a if they offer the 2014 GED; Questions 49-65a if they offer the HiSET; and/or Questions 66-82a if they offer the TASC.]

2014 GED Pre-test Requirements, Test Registration, Passing Scores, Test Results, Full Battery/Individual Test Requirements and Accommodations:

These next set of questions cover a wide range of testing issues that are specific to the 2014 GED test. The first few questions are about any pre-tests that students are required by the state or local testing authorities to pass before they are allowed to take the official 2014 GED test. These questions are not about your center policies or practices, nor about general guidelines, but about specific requirements imposed by other testing authorities.

32. Are your students required by state or local testing authorities to score above a specific level on the Reading Test of Adult Basic Education (TABE) before they are allowed to take the official 2014 GED test?

Yes → Please describe the minimum score required on the TABE Reading Test:

No _____

33. Are your students required by state or local testing authorities to pass an Official GED Practice Test (OPT) (i.e., GED Ready™) before they are allowed to register for the actual 2014 GED test?

Yes

No → **Go to Question 34**

33a. Are the minimum passing score requirements for the GED Ready™ OPT higher than those required for the actual 2014 GED test, which requires a minimum score of 150 points on each test and a total of 600 or higher across the four tests?

Yes → **Please describe the higher minimum OPT passing score requirements (e.g., minimum score on each test, minimum overall score):** _____

No

34. Are there any other tests that students are required by state or local testing authorities to pass at specific levels before they are allowed to take the official 2014 GED test?

Yes

No → **Go to Question 36**

35. Please indicate in Column 1 below the additional tests that are required by state or local testing authorities for students to pass and in Column 2 the minimum passing score requirements for each test.

<u>Column 1</u>	<u>Column 2</u>
Additional Practice Tests or Other Tests Required by State or Local Testing Authorities	Minimum Passing Score Requirements
a.	
b.	
c.	

36. Are there any other state or local testing center requirements that your students must meet in order to take the official 2014 GED test? *Do not include preparation activities or other requirements that your center or your instructors may require students to complete before allowing them to test.*

- Yes → **Please describe:** _____
- No

37. Are you allowed to register students on the same day that 2014 GED testing is offered?

- Yes → **Go to Question 39**
- No

38. How much time prior to the testing date are you required to register students for them to be eligible to take the 2014 GED test?

- Less than one week
- At least one week but less than two weeks
- At least two weeks but less than three weeks
- At least three weeks but less than four weeks
- Four weeks or more

39. Do the national 2014 GED minimum passing score requirements (i.e., a minimum score of 150 points on each test and a total of 600 or higher across the four tests) apply to your students or do you primarily test in a state that has higher minimum passing score requirements?

- The state uses the national 2014 GED passing score requirements
- The state has higher minimum passing score requirements → *Please describe below:*

40. On average, how long has it taken to obtain the 2014 GED test results for your students?

- Less than one week
- At least one week but less than two weeks
- At least two weeks but less than one month
- At least one month but less than two months
- Two months or more

41. Is there a minimum waiting period required by the state or testing site(s) before students can take a 2014 GED re-test? *If the only reason that a student has to wait is because the test is not offered very often or he/she had to wait to get the test results, this is not considered a formal waiting period.*

- Yes
- No → **Go to Question 45**

42. How long are your students required by the state or testing site to wait before they can take a 2014 GED re-test?

Number of days: _____

43. Taking into account both how long it takes to get the 2014 GED test results and the length of time between when 2014 GED testing is offered at your testing sites, does the minimum waiting period serve to prevent students from being re-tested?

- Yes
- No → **Go to Question 45**

44. How many students were prevented from taking a 2014 GED re-test in CY 2014 because of the minimum waiting period?

Number of students: _____

45. When students take their initial 2014 GED test, are they required to take the full battery of tests or may the initial test be taken as individual subject area tests?

- Full battery of tests must be taken
- Subject area tests may be taken

46. For students who fail their initial 2014 GED test, must the re-test be taken as a full battery or may the student take individual subject area tests?

- Full battery of tests must be taken
- Subject area tests may be taken

47. Does your state or local testing site(s) have any requirements related to the order students must take the individual 2014 GED subtests (e.g., can't take a particular test first/last, must take a particular test before/after another test)?

- Yes → Please describe: _____
- No

48. Did you make any requests for testing accommodations for your students for the 2014 GED test in CY 2014?

- Yes
- No → **Go to Instruction below Question 48a**

48a. In the table below, please indicate the types and numbers of accommodations requested in CY 2014, the number of accommodation requests approved, and the average length of time to receive responses to approval requests.

	Types of Accommodation Requested for 2014 GED Test	Number of Student Accommodation Requests for Accommodation Type	Number of Requests Approved	Average Length of Time to Receive Response to Accommodation Request
a.				
b.				
c.				
d.				
e.				

[Based on answers provided earlier regarding the different HSE tests the center offers their students, the online survey will direct respondents to complete Questions 49-65a if they offer the HiSET; if not, they will complete Questions 66-82a if they offer the TASC; if they do not offer the HiSET or the TASC, they will skip to Question 83.]

HiSET Pre-test Requirements, Test Registration, Passing Scores, Test Results, Full Battery/Individual Test Requirements and Accommodations:

These next set of questions cover a wide range of testing issues that are specific to the HiSET test. The first few questions are about any pre-tests that students are required by the state or local testing authorities to pass before they are allowed to take the official HiSET test. These questions are not about your center policies or practices, nor about general guidelines, but about specific requirements imposed by other testing authorities.

49. Are your students required by state or local testing authorities to score above a specific level on the Reading Test of Adult Basic Education (TABE) before they are allowed to take the official HiSET test?

- Yes → **Please describe the minimum score required on the TABE Reading Test:** _____
- No

50. Are your students required by state or local testing authorities to pass an official HiSET practice test before they are allowed to register for the actual HiSET test?

- Yes
- No → **Go to Question 51**

50a. Are the minimum passing score requirements for the HiSET practice test higher than those required for the actual HiSET test, which requires a minimum of at least 8 on each individual subtest, at least 2 on the Language Arts Writing essay section and a total of at least 45 on all five subtests?

- Yes → **Please describe the higher minimum passing score requirements (e.g., minimum score on each test, minimum overall score):** _____
- No

51. Are there any other tests that students are required by state or local testing authorities to pass at specific levels before they are allowed to take the official HiSET test?

- Yes
- No → **Go to Question 53**

52. Please indicate in Column 1 below the additional tests that are required by state or local testing authorities for students to pass and in Column 2 the minimum passing score requirements for each test.

<u>Column 1</u>	<u>Column 2</u>
Additional Practice Tests or Other Tests Required by State or Local Testing Authorities	Minimum Passing Score Requirements
a.	
b.	
c.	

53. Are there any other state or local testing center requirements that your students must meet in order to take the official HiSET test? *Do not include preparation activities or other requirements that your center or your instructors may require students to complete before allowing them to test.*

Yes → **Please describe:** _____

No

54. Are you allowed to register students on the same day that HiSET testing is offered?

Yes → **Go to Question 56**

No

55. How much time prior to the testing date are you required to register students for them to be eligible to take the HiSET test?

Less than one week

At least one week but less than two weeks

At least two weeks but less than three weeks

At least three weeks but less than four weeks

Four weeks or more

56. Do the national HiSET minimum passing score requirements (i.e., a minimum score of at least 8 on each individual subtest, at least 2 on the Language Arts Writing essay section and a total of at least 45 on all five subtests) apply to your students or do you primarily test in a state that has higher minimum passing score requirements?

The state uses the national HiSET passing score requirements

The state has higher minimum passing score requirements → **Please describe below:**

57. On average, how long has it taken to obtain the HiSET test results for your students?

- Less than one week
- At least one week but less than two weeks
- At least two weeks but less than one month
- At least one month but less than two months
- Two months or more

58. Is there a minimum waiting period required by the state or testing site(s) before students can take a HiSET re-test? *If the only reason that a student has to wait is because the test is not offered very often or he/she had to wait to get the test results, this is not considered a formal waiting period.*

- Yes
- No → **Go to Question 62**

59. How long are your students required by the state or testing site to wait before they can take a HiSET re-test?

Number of days: _____

60. Taking into account both how long it takes to get the HiSET test results and the length of time between when HiSET testing is offered at your testing sites, does the minimum waiting period serve to prevent students from being re-tested?

- Yes
- No → **Go to Question 62**

61. How many students were prevented from taking a HiSET re-test in CY 2014 because of the minimum waiting period?

Number of students _____

62. When students take their initial HiSET test, are they required to take the full battery of tests or may the initial test be taken as individual subject area tests?

- Full battery of tests must be taken
- Subject area tests may be taken

63. For students who fail their initial HiSET test, must the re-test be taken as a full battery or may the student take individual subject area tests?

- Full battery of tests must be taken
- Subject area tests may be taken

64. Does your state or local testing site(s) have any requirements related to the order students must take the individual HiSET subtests (e.g., can't take a particular test first/last, must take a particular test before/after another test)?

- Yes → Please describe: _____
- No

65. Did you make any requests for testing accommodations for your students for the HiSET test in CY 2014?

- Yes
- No → **Go to Instruction below Question 65a**

65a. In the table below, please indicate the types and numbers of accommodations requested in CY 2014, the number of accommodation requests approved, and the average length of time to receive responses to approval requests.

	Types of Accommodation Requested for HiSET test	Number of Student Accommodation Requests for Accommodation Type	Number of Requests Approved	Average Length of Time to Receive Response to Accommodation Request
a.				
b.				
c.				
d.				
e.				

[Based on answers provided earlier regarding the different HSE tests the center offers their students, the online survey will direct respondents to complete Questions 66-82a if they offer the TASC; if they do not offer the TASC, they will skip to Question 83.]

TASC Pre-test Requirements, Test Registration, Passing Scores, Test Results, Full Battery/Individual Test Requirements and Accommodations:

These next set of questions cover a wide range of testing issues that are specific to the TASC test. The first few questions are about any pre-tests that students are required by the state or local testing authorities to pass before they are allowed to take the official TASC test. These questions are not about your center policies or practices, nor about general guidelines, but about specific requirements imposed by other testing authorities.

66. Are your students required by state or local testing authorities to score above a specific level on the Reading Test of Adult Basic Education (TABE) before they are allowed to take the official TASC test?

- Yes → Please describe the minimum score required on the TABE Reading Test: _____
- No

67. Are your students required by state or local testing authorities to pass an official TASC practice test before they are allowed to register for the actual TASC test?

- Yes
- No → **Go to Question 68**

67a. Are the minimum passing score requirements for the TASC practice test higher than those required for the actual TASC test, which requires a minimum of 500 each on the Reading, Mathematics, Science and Social Studies subtests; a minimum of at least 500 on the Writing subtest and 2 out of 8 on the Writing essay; and 2,500 total?

- Yes → **Please describe the higher minimum passing score requirements (e.g., minimum score on each test, minimum overall score):** _____
- No

68. Are there any other tests that students are required by state or local testing authorities to pass at specific levels before they are allowed to take the official TASC test?

- Yes
- No → **Go to Question 70**

69. Please indicate in Column 1 below the additional tests that are required by state or local testing authorities for students to pass and in Column 2 the minimum passing score requirements for each test.

<u>Column 1</u>	<u>Column 2</u>
Additional Practice Tests or Other Tests Required by State or Local Testing Authorities	Minimum Passing Score Requirements
a.	
b.	
c.	

70. Are there any other state or local testing center requirements that your students must meet in order to take the official TASC test? *Do not include preparation activities or other requirements that your center or your instructors may require students to complete before allowing them to test.*

- Yes → **Please describe:** _____
- No

71. Are you allowed to register students on the same day that TASC testing is offered?

- Yes → **Go to Question 73**
- No

72. How much time prior to the testing date are you required to register students for them to be eligible to take the TASC test?

- Less than one week
- At least one week but less than two weeks
- At least two weeks but less than three weeks
- At least three weeks but less than four weeks
- Four weeks or more

73. Do the national TASC minimum passing score requirements (i.e., a minimum of 500 each on the Reading, Mathematics, Science and Social Studies subtests; a minimum of at least 500 on the Writing subtest and 2 out of 8 on the Writing essay; and 2,500 total) apply to your students or do you primarily test in a state that has higher minimum passing score requirements?

- The state uses the national TASC passing score requirements
- The state has higher minimum passing score requirements → **Please describe below:**

74. On average, how long has it taken to obtain the TASC test results for your students?

- Less than one week
- At least one week but less than two weeks
- At least two weeks but less than one month
- At least one month but less than two months
- Two months or more

75. Is there a minimum waiting period required by the state or testing site(s) before students can take a TASC re-test? *If the only reason that a student has to wait is because the test is not offered very often or he/she had to wait to get the test results, this is not considered a formal waiting period.*

- Yes
- No → **Go to Question 79**

76. How long are your students required by the state or testing site to wait before they can take a TASC re-test?

Number of days: _____

77. Taking into account both how long it takes to get the TASC test results and the length of time between when TASC testing is offered at your testing sites, does the minimum waiting period serve to prevent students from being re-tested?

- Yes
- No → **Go to Question 79**

78. How many students were prevented from taking a TASC re-test in CY 2014 because of the minimum waiting period?

Number of students _____

79. When students take their initial TASC test, are they required to take the full battery of tests or may the initial test be taken as individual subject area tests?

- Full battery of tests must be taken
- Subject area tests may be taken

80. For students who fail their initial TASC test, must the re-test be taken as a full battery or may the student take individual subject area tests?

- Full battery of tests must be taken
- Subject area tests may be taken

81. Does your state or local testing site(s) have any requirements related to the order students must take the individual TASC subtests (e.g., can't take a particular test first/last, must take a particular test before/after another test)?

- Yes → Please describe: _____
- No

82. Did you make any requests for testing accommodations for your students for the TASC test in CY 2014?

- Yes
- No → **Go to Question 83**

82a. In the table below, please indicate the types and numbers of accommodations requested in CY 2014, the number of accommodation requests approved, and the average length of time to receive responses to approval requests.

	Types of Accommodation Requested for TASC Test	Number of Student Accommodation Requests for Accommodation Type	Number of Requests Approved	Average Length of Time to Receive Response to Accommodation Request
a.				
b.				
c.				
d.				
e.				

High School Diploma (HSD) Programs in CY 2014

The following questions are about High School Diploma (HSD) programs used at your center in CY 2014.

83. In CY 2014, could students receive a state accredited HSD by completing a local high school diploma program while enrolled at your center? *This includes arrangements (e.g., co-enrollment agreements, memorandums of understanding, partnerships) your center has made with local schools, school districts or community colleges. Please do not include online HSD programs here as we ask about online programs below.*

- Yes
- No → **Go to Question 85**

84. Which types of accredited high school diploma programs that allow students to complete a high school program and receive a diploma upon program completion did your center use in CY 2014? **(Mark all that apply)**

- A center high school program *(That is, the center itself is a state-accredited high school)*
- A local high school diploma program, located on- or off-center, accredited by the state (or by the state’s designated accrediting entity, for example the Northwest Accreditation Commission, Advanced Ed, etc.) and operated in partnership with

the center through a: ***(Please indicate the type of partnership by marking the appropriate box below and indicating the name of the partner)***

- School District → Name of School District: _____
- Charter School → Name of Charter School: _____
- Public School → Name of Public School: _____
- Community/Technical College → Name of Community/Technical College: _____
- Other *(please specify type and name)* _____

85. Were there any changes in the local (partnership) high school diploma programs available to students at your center that occurred in CY 2014?

Yes → **Please describe the specific changes to local programs available to your students that occurred in CY 2014:**

No

86. Do you anticipate having (or have you had) any changes to local high school diploma programs available to your students in the final six months of PY 2014 (i.e., January 1 – June 30, 2015)?

Yes

No → **Go to Question 87**

86a. What changes to local high school diploma programs available to your students do you anticipate having (or have you had) in the final six months of PY 2014 (January 1 – June 30, 2015), and when will (or did) these changes take effect? *For example, do you anticipate gaining or losing a partnership with a local community college or school district? Please list each anticipated or actual change, and indicate the month and day for when each change took (or will take) place.*

Describe Anticipated/Actual Changes in Local High School Diploma Programs January 1 – June 30, 2015	Anticipated/Actual Date of Changes (Month/Day)
a.	
b.	
c.	

87. Are there barriers to developing new partnerships for local high school diploma programs available to your students?

Yes → **Please describe the barriers:**

No

88. In CY 2014, could students receive a state accredited HSD by completing an online high school diploma program remotely while attending your center?

Yes

No → **Go to Question 90**

89. Which accredited online high school diploma programs that allow students to complete a high school program remotely and receive a diploma upon program completion did your center use in CY 2014? *(Mark all that apply)*

Griggs International

New Learning Resources Online: North New Summit School

Penn Foster

Richard Milburn Online High School

James Madison Online High School (offered through Ashworth College)

Other *(please list)* _____

90. Do you anticipate having (or have you had) any changes to online high school diploma programs available to your students in the final six months of PY 2014 (January 1 – June 30, 2015)?

Yes

No → **Go to Question 91**

90a. What changes to online high school diploma programs available to your students do you anticipate having (or have you had) in the final six months of PY 2014 (January 1 – June 30, 2015), and when will (or did) these changes take effect? *Please list each online high school diploma program you expect to add or drop (or have added/dropped), and indicate the month and day for each change.*

Describe Anticipated/Actual Changes in Online High School Diploma Programs January 1 – June 30, 2015	Anticipated/Actual Date of Changes (Month/Day)
a.	
b.	
c.	

91. Are there barriers to adding new online high school diploma programs for your students?

Yes → **Please describe the barriers:**

No

92. In CY 2014, approximately how many students entered (i.e., were newly enrolled) in a high school diploma program while attending your center? *Please include all students who entered classes at a physical location (on- or off-center) and/or enrolled in an accredited online program.*

Number of students: _____

93. In CY 2014, approximately how many students completed a high school diploma program and received a state accredited HSD while attending your center? *Please include all students who completed the program by completing classes at a physical location (on- or off-center) and/or through an accredited online program.*

Number of students: _____

93a. Of the total number of students on your center receiving a high school diploma in CY 2014, how many of these students completed their high school programs: 1) by completing classes in a center, state-accredited high school; 2) in a high school program operated through a partnership with a local school (e.g., on-center in classrooms, off-center at a local educational

program partner location); or 3) through an accredited online high school diploma program(s)? *Note that the total number of HSDs entered in the table below should match your response to Question 93.*

High School Programs Completed by Students in Calendar Year 2014	Number of Students
a. By completing classes at the center’s state-accredited high school program	
b. By completing classes in a high school operated through a partnership with the center at a local physical location (on-or off-center)	
c. Through accredited online HSD program(s)	
Total	

94. In CY 2014, did the primary state in which your students test automatically award a high school diploma to students who passed an HSE test?

- Yes
- No

HSD Programs Versus HSE Testing: Strategies/Approaches/Plans Following 2014 HSE Transition

This last set of questions focuses on gathering additional information about HSD program versus HSE testing strategies and approaches your center decided to pursue (and have been using/implementing and/or will use/implement) to help your students prepare for and attain an HSD/HSE following the HSE transition that began in January 2014.

For each of the statements below, please indicate the extent to which you agree with the statement using the scale provided.

Statement	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
	1	2	3	4	5
95. Preparing students to take one or more of the HSE tests has been an important part of our plan to date to help					

students attain an HSD/HSE					
96. Offering online HSD programs has been an important part of our plan to date to help students attain an HSD/HSE					
97. Offering opportunities for students to attain an HSD through a local HSD program (e.g., at your center if it serves as a state-accredited high school, or through partnerships with local school districts, public schools, community/ technical colleges, or charter schools) has been an important part of our plan to date to help students attain an HSD/HSE					
98. Our center plans to have students do no (or very little) HSE testing in PY 2015					
99. Our center plans to offer no (or very few) online HSD programs to students in PY 2015					
100. Our center plans to offer no (or very few) opportunities for students to attain an HSD through a local HSD program (e.g., at your center if it serves as a state-accredited high school, or through partnerships with local school districts, public schools, community/ technical colleges, or charter schools) in PY 2015					

101. Given the HSE transition that began in January 2014, please rank the order of importance of the following three academic strategies for your center in helping students attain an HSD/HSE from January 2014 through the present. Put a 1 next to the strategy that is most important, a 2 next to the strategy that is second most important and a 3 next to the strategy that is third most important. For any of these strategies your center does not use, please enter a 9 next to it.

- _____ a. Offering HSE testing options/opportunities to students
- _____ b. Offering online HSD program options/opportunities to students
- _____ c. Offering options/opportunities for students to attain an HSD through a local HSD program

102. For the following question, please consider your center’s anticipated HSD/HSE plans for PY 2015 and rank the order of importance of the following three academic strategies for your center in helping students attain an HSD/HSE during PY 2015. Put a 1 next to the strategy that you believe will be most important, a 2 next to the strategy that you believe will be second most important and a 3 next to the strategy that you believe will be third most important. For any of these strategies your center does not plan to use during PY 2015, please enter a 9 next to it.

- ___ a. Offering HSE testing options/opportunities to students
- ___ b. Offering online HSD program options/opportunities to students
- ___ c. Offering options/opportunities for students to attain an HSD through a local HSD program

Final Comments

In the space provided below, please feel free to provide additional information to supplement your responses to the questions above and/or additional information about barriers encountered by your center/state that weren’t addressed in the survey questions but you feel would be helpful in establishing PY 2015 goals.

THANK YOU FOR COMPLETING THE OMS FACTOR VERIFICATION SURVEY!

Please return this information by May 29, 2015 by entering your center’s responses into the online survey (see attachments to the Program Instruction for 1) detailed instructions on how to access and complete the survey online and 2) your center-specific login information for the survey)

If you have any questions or would like to provide additional details about any of your responses, please e-mail Andrew Davis at davisah@battelle.org or call him at 919-544-3717, Ext. 115.