

October 21, 2011

<b>DIRECTIVE:</b> <b>JOB CORPS PROGRAM INSTRUCTION NO. 11- 10</b>
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**TO:**                   **ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL DIRECTORS  
ALL OUTREACH AND ADMISSIONS CONTRACTORS**

**FROM:**               **EDNA PRIMROSE  
National Director  
Office of Job Corps**

**SUBJECT:**           **Background Check Survey**

1.     Purpose. To request that all Outreach and Admissions (OA) contractors complete the Zoomerang online survey on background checks.
2.     Background. The National Office is conducting a survey of all OA contractors on the subject of applicant background checks. The purpose of this survey is to gather data that will be used to spur discussion on improving the current background check process.
3.     Action. Addressees are to ensure this Program Instruction notice is distributed to all appropriate staff. The survey must be completed by Friday, November 4, 2011. The Zoomerang survey can be accessed at:  
<http://www.zoomerang.com/Survey/WEB22DGPX5M6UQ/>.
5.     Expiration Date. November 5, 2011.
6.     Inquiries. Inquiries should be directed to Wendy Manning at (202) 693-3633, or at [manning.wendy@dol.gov](mailto:manning.wendy@dol.gov).