

June 21, 2011

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NO. 10-48
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: EDNA PRIMROSE  
National Director  
Office of Job Corps

SUBJECT: DOL/Job Corps Water Conservation Program

1. Purpose. To establish the Job Corps Water Conservation program, and inform the Job Corps community of related requirements and resources.
2. Background. Water is a resource many take for granted. Few realize, however, that water is a scarce resource; less than 1 percent of the earth's entire water supply is available for drinking. The human body can survive for about a month without food, but only five days without water. The average American uses 176 gallons of water per day, and the average Job Corps center uses 918,000 gallons per month.

Additionally, fresh, safe, drinkable water has a high delivery cost and environmental impact. Saving and conserving water contributes to sustainability. Conversely, wasting water diverts funds from Job Corps' education and training mission, and reflects a need for better environmental stewardship.

The Department of Labor and Job Corps are committed to water conservation. Job Corps needs to do more to meet an annual 2 percent water-use reduction goal mandated by Executive Orders 13423 and 13514, which establish mandates for reductions in water-use intensity by federal agencies. To help accomplish this mission, Job Corps centers shall develop a water conservation program based on the following elements: awareness; student action; waste prevention; improved irrigation; and fixture and equipment efficiency. Specific activities to be undertaken by Job Corps centers are provided below, under "Action."

3. Action. Centers are to ensure that a water conservation program is implemented to include the elements in Attachment A wherever possible. Centers will maintain records; and on a quarterly basis, collect, maintain, and evaluate data derived from water conservation programs. Reporting to Regional Offices and the National Office of Job Corps will begin as early as August 2011. A Job Corps Policy and Requirements Handbook (PRH) Change Notice on sustainability is forthcoming.

Refer to the attachment for examples of water conservation activities associated with each element. Additional resources include the following:

- Environmental Protection Agency's (EPA) website for water efficient practices and products, <http://www.epa.gov/WaterSense/>;
- Federal Energy Management Program (FEMP) Water Efficiency page, <http://www1.eere.energy.gov/femp/program/waterefficiency.html>;
- FEMP Best Management Practices for Water Conservation, [http://www1.eere.energy.gov/femp/program/waterefficiency\\_bmp.html](http://www1.eere.energy.gov/femp/program/waterefficiency_bmp.html);
- FEMP training course in water conservation, [http://apps1.eere.energy.gov/femp/training/course\\_detail\\_ondemand.cfm/CourseId=21](http://apps1.eere.energy.gov/femp/training/course_detail_ondemand.cfm/CourseId=21);
- Links to state water efficiency programs and rebate opportunities, <http://allianceforwaterefficiency.org/water-efficiency-US.aspx>;

4. Expiration Date. Until superseded.

5. Inquiries. Inquiries should be directed to Andrea Kyle at (202) 693-3396 or [kyle.andrea@dol.gov](mailto:kyle.andrea@dol.gov).

Attachment

A - Water Conservation Program Elements