

January 26, 2011

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NO. 10-30
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: EDNA PRIMROSE
National Director
Office of Job Corps

SUBJECT: Renewed ETA Form 653

1. Purpose. To advise the Job Corps community that Employment and Training Administration (ETA) Form 653, Job Corps Health Questionnaire, has been renewed and should replace the previous form immediately.
2. Background. The Office of Management and Budget (OMB) requires periodic review and renewal of federal forms, whether or not the forms have changed. OMB has approved renewal of Form 653 (see Attachment). There are no changes to the form. This form will expire and require renewal on January 31, 2014.
3. Reference. The renewed form can also be found on the Job Corps Community website.
4. Action. Please discard the outdated form and replace it with the attached immediately. **This form may not be altered in any form.**

Addressees are to ensure this Program Instruction is distributed to all appropriate staff. Training should also be delivered to applicable staff, as appropriate.

5. Expiration Date. January 31, 2014.
6. Inquiries. Inquiries should be directed to Carol Abnathy at (202) 693-3283 or abnathy.carol@dol.gov, or Johnetta Davis at (202) 693-8010 or davis.johnetta@dol.gov.

Attachment

Job Corps Health Questionnaire (ETA 653)