

October 1, 2010

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NO. 10-16
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: EDNA PRIMROSE
National Director
Office of Job Corps

SUBJECT: New Job Training Match (JTM) Classification System

1. **Purpose.** To inform the Job Corps community of the new Job Training Match (JTM) classification system within the Outcome Measurement System (OMS), as it relates to centers, National Training Contractors (NTC), and Career Transition Service (CTS) contractors.
2. **Background.** Per Program Instruction 10-05, the National Office has collected and reviewed comments regarding the new Job Training Match (JTM) Crosswalk. During this period, the National Office has held webinars and convened a special JTM work group charged with recommending modifications and steps for an effective transition to the new classification system.

As a result of these activities, the National Office has revised the JTM Crosswalk for implementation effective October 4, 2010.

NOTE: There are two key changes to the JTM Crosswalk:

- (1) The Crosswalk now includes the assignment of placement codes to individual Training Program Areas (TPAs), not to Classification of Instructional Program (CIP) codes. The attached JTM crosswalk reflects the new TPAs, all active Training Achievement Record codes and titles, and the relevant Occupational Information Network, Standard Occupational Classification (O*NET-SOC) placement codes and titles; and
- (2) Registered Apprenticeship placements for construction programs will now receive an automatic JTM credit. Relevant sections of the Policy

Requirements Handbook (PRH) are being updated to reflect this adjustment.

The process to appeal specific JTM placements remains the same. As new training programs are offered, the National Office will update the crosswalk to reflect changes related to new and emerging jobs.

3. Action. Addressees are to ensure that this Program Instruction Notice is distributed to center directors, CTS managers, CTT directors, managers, supervisors, and instructors, NTC coordinators, records managers, and all other appropriate staff.
4. Effective Date. October 4, 2010
5. Inquiries. Inquiries should be directed to Tracy Bradshaw-Morris at (202) 693-8000 bradshaw-morris.t@dol.gov.

Attachment
Job Training Match Crosswalk 2010