

March 12, 2010

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NO. 09-40
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS

FROM: LYNN A. INTREPIDI
Interim National Director
Office of Job Corps

SUBJECT: Survey on Fiscal Year 2009 Green Purchasing Requirements

1. Purpose. To provide information and guidance to center operators on completing the FY 2009 Survey on Green Purchasing Requirements.
2. Background. Section 6002 of the Resource Conservation and Recovery Act (RCRA) and section 9002 of the Farm Security and Rural Investment Act (FSRIA) require the Office of Federal Procurement Policy to report to Congress every two years on the actions taken by federal agencies to implement the purchasing requirements of these statutes. Executive Order 13423 (Order) requires the Office of Management and Budget to issue instructions concerning implementation of the Order's acquisition requirement and periodic evaluation of agencies' implementation of the Order. It is also directs the Federal Environmental Executive to report to the President every two years on agencies' activities to implement the Order.
3. Action. Addressees are to ensure that this Program Instruction is distributed to all appropriate staff. Each center is required to complete the attached survey. Please be mindful that the updated survey requests information on:
 - barriers to meeting the Electronic Product Environmental Assessment Tool purchasing requirement;
 - purchasing 30 percent post consumer content office paper; and
 - recognition and leadership on green purchasing requirements.

Survey Instructions:

- a. Each center must complete the attached survey and forward the response to your corporation or agency.
 - b. Each corporation or agency must consolidate the reports received from their centers and forward the final report no later than noon March 19, 2010 to the attention of Peni Webster at webster.peni@dol.gov.
5. Expiration Date. March 19, 2010.
6. Inquiries. Inquiries should be directed to Peni Webster at (202) 693-3878 or webster.peni@dol.gov, or Yvonne Sims at (202) 693-2839 or sims.yvonne@dol.gov.

Attachment

FY 2009 Sustainable Acquisition Practices: Green Purchasing, Waste Management, and Chemicals Management Survey