



February 22, 2010

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NO. 09-35
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS

FROM: LYNN A. INTREPIDI
Interim National Director
Office of Job Corps

SUBJECT: Job Corps American Recovery and Reinvestment Act General and Administrative Expense

1. Purpose. To provide guidance concerning recognition of General and Administrative (G&A) expense related to operating funds provided through the American Recovery and Reinvestment Act (ARRA).
2. Background. The National Office of Job Corps has provided ARRA operations funds to Job Corps center contracts to establish and support green training programs.
3. Action. Center operators are permitted to report and bill Line 17 - General and Administrative Expense (G&A) on ARRA expenses funded through operations funds (commonly known as "A" funds) in accordance with center contract provisions. No additional funding is available for the G&A expense. G&A is not applicable to any of the "B" category funds, ARRA or otherwise.
5. Expiration Date. Until superseded.
6. Inquiries. Inquiries should be directed to Devin Ure at (202) 693-8011 or ure.devin@dol.gov, or Tina Hess-Williams at (202) 693-3116 or hess-williams.tina@dol.gov.