

Project ID #:	
Center:	Date:



ARRA CONSTRUCTION MONITORING TOOL

	NO	YES	N/A
1. Has the National Office FOP'd the funds to the region?	[]	[]	[]
2. Does the amount FOP'd match the amount identified in the "Stimulus List"?	[]	[]	[]
3. Does the FOP identify the individual deficiency(s)?	[]	[]	[]
4. Has the National Office updated the FNC Web site with the FOP transaction?	[]	[]	[]
5. Has the Regional Office issued a contract modification to the center operator?	[]	[]	[]
6. Does the modification specifically identify the deficiency(s)?	[]	[]	[]
7. Does the amount of the modification match the amount of the FOP?	[]	[]	[]
8. Has the Regional Office updated the FNC Web site for the modification transaction?	[]	[]	[]
9. a) Is the center executing the deficiencies individually under a single contract? (If multiple deficiencies, proceed to part b)	[]	[]	[]
b) If multiple deficiencies, has the center grouped the deficiencies into an "FNC Project"?	[]	[]	[]
10. Does the center have a complete and prepared statement of work (SOW) for getting bids?	[]	[]	[]
11. Does the center require assistance in development of the SOW? If YES, has the region requested technical assistance from the National Office, and has it been approved?	[]	[]	[]
12. Does the statement of work (SOW) include all of the SOW elements of the deficiency(s)?	[]	[]	[]
13. Has the center requested bids or identified an 8(a) contractor or IDIQ contractor?	[]	[]	[]
14. Are the bids responsive and responsible?	[]	[]	[]
15. Does what is included in the contractor bid match the statement of work (SOW) for the project?	[]	[]	[]
16. Has the center awarded the contract (expectation by end of September 2009)?	[]	[]	[]
17. Is the award amount the same as the amount funded? If the award amount is less than, or more than, indicate below Funded \$ _____ Award \$ _____	[]	[]	[]
18. Has the center updated the FNC Web site correctly with the award?	[]	[]	[]
19. Has the contractor begun work? If so, were workers observed making the repairs?	[]	[]	[]
20. Is the center updating the status of the construction work?	[]	[]	[]
What percentage is the project complete? 20% ___ 40% ___ 60% ___ 80% ___ 95% ___ Verified 100% ___			
21. Has the center updated the status of the www.recovery.gov Construction Completion Checklist 4/30/09	[]	[]	[]

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Web site on a periodic basis (expectation whenever each project/deficiency is complete or at least monthly for ongoing work)?

- 22. Is the center waiting for technical assistance from ESC? [] [] []
- 23. Is the center working with the ESC on any technical issues (if necessary)? If so, what are the issues? [] [] []

- 24. Has the center reported the work complete on the FNC Web site, ready for ESC verification? [] [] []
- 25. Was the work performed in accordance with the statement of work (SOW)? [] [] []
- 26. Has the ESC PM conducted a site visit to confirm the completion? [] [] []
- 27. Have surplus funds been identified? [] [] []
- 28. Has the National Office coordinated with the region/center to pull back unobligated funds or de-obligate funds (by Jan 2010)? [] [] []

Notes or Comments:

Inspected By _____

Date: _____