

April 8, 2008

DIRECTIVE: JOB CORPS PROGRAM INSTRUCTION NO. 07-34
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
 ALL JOB CORPS REGIONAL OFFICE STAFF
 ALL JOB CORPS CENTER DIRECTORS
 ALL JOB CORPS CENTER OPERATORS
 ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
 ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: ESTHER R. JOHNSON, Ed.D.
 National Director
 Office of Job Corps

SUBJECT: Job Corps Center Security Survey

1. Purpose. To inform centers of the need to provide to Job Corps up-to-date information on policies and procedures pertaining to center safety and security.
2. Background. The Job Corps Security Advisory Committee is developing a plan for improving security and safety for students and staff at all Job Corps centers. In order to plan most effectively, the committee needs to have an understanding of what is currently in place. To that end, a survey is being made available online to the Job Corps community. The results of this survey will help the committee assess current practices, as well as those areas needing improvement.
3. Action. Centers and agencies should respond to this survey no later than April 25. The survey can be accessed by opening your Internet browser and going to:
<http://www.zoomerang.com/Survey/?p=WEB227KFSR3HJC>.
4. Expiration Date. Until superseded.
5. Inquiries. Inquiries should be directed to Janis Pearson at pearson.janis@jobcorps.org, or Linda Estep at estep.linda@jobcorps.org.