

Job Corps CIS Account Recertification Form

Center Name: _____

I have reviewed and updated each CIS user account and its associated access level or profile and verified compliance with the Segregation of Duties and Account Management policies. I certify that all accounts are current and valid.

CIS POC (Print Name): _____

CIS POC Signature

Date

POC Phone No. _____

I certify that the above information is true and correct.

Center Director or Designee (Print Name): _____

Center Director/Designee Signature

Date

Please fax the completed form back to JCDC Security at 512-804-2002.

Job Corps OASIS Account Recertification Form

OA Agency Name: _____

OA Agency Master Screener Code: _____

I have reviewed and updated each OASIS user account and its associated access level or role and verified compliance with the Segregation of Duties and Account Management policies. I certify that all accounts are current and valid.

OA Contractor (Print Name):

OA Contractor Signature

Date

Contractor Phone No. _____

I certify that the above information is true and correct.

OA Manager or Designee (Print Name): _____

OA Manager or Designee Signature

Date

Please fax the completed form back to JCDC Security at 512-804-2002.

Job Corps CTS Account Recertification Form

Agency Name: _____

Agency Master Code: _____

I have reviewed and updated each CTS user account and its associated access level or role and verified compliance with the Segregation of Duties and Account Management policies. I certify that all accounts are current and valid.

CTS Contractor (Print Name):

CTS Contractor Signature

Date

Contractor Phone No. _____

I certify that the above information is true and correct.

CTS Manager or Designee (Print Name): _____

CTS Manager or Designee Signature

Date

Please fax the completed form back to JCDC Security at 512-804-2002.