

April 23, 2007

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NO. 06-26
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: ESTHER R. JOHNSON, Ed.D.
National Director
Office of Job Corps

SUBJECT: 2007 Job Corps Hall of Fame Call for Nominations

1. Purpose. To request nominations for Job Corps' premier graduate honor, the 2007 Job Corps Hall of Fame Award, and to provide application guidelines.
2. Background. The Job Corps Hall of Fame Award was created in 1979 to recognize the outstanding personal growth and achievements of our former students. Selection of each year's award winner is based upon accomplishments in education, career, and community service.

The names of Hall of Fame award winners are engraved on a plaque located in the reception area of the Job Corps National Director's office in Washington, DC. Each year, the honoree is presented with a cash award of \$1,000 and a personal plaque that recognizes his or her selection to the Hall of Fame.

3. Action.
 - a. **ALL REGIONAL DIRECTORS, AGENCY DIRECTORS, AND CENTER DIRECTORS** should do the following:
 - (1) Inform all staff, support agents, and friends of Job Corps within their jurisdiction of the Hall of Fame Award; and invite them to submit nominations (see Attachment A for selection criteria). Since

recruiting, screening, and placement agencies operate in home localities, they should be encouraged to search for outstanding former students in their home localities, as well.

- (2) Those submitting candidate packets may wish to note that, in the criteria for selection, emphasis is placed on growth the applicant has made as a result of his or her enrollment in Job Corps, and the success that was achieved and can be attributed to that experience.
 - (3) To ensure that panel members have a manageable number of packets to evaluate, nominations are limited to two per region. We encourage those canvassing for candidates to seek out individuals whose Job Corps experience has had a direct impact on the nominee's current success.
 - (4) Ensure that recommendations are submitted to the appropriate Regional Office by **June 8, 2007**.
- b. **REGIONAL DIRECTORS** should submit **not more than two nominations** to the National Director of Job Corps by **June 22, 2007**. Nominations should be based on the selection criteria stated in Attachment A and the selection procedures described in Attachment B.
- c. The National Director of Job Corps will select and announce the award winner.
4. Expiration Date. June 22, 2007
5. Inquiries. Inquiries should be directed to Sandra Darden at (202) 693-3130 or darden.sandra@dol.gov.

Attachments

- A – Job Corps Hall of Fame Selection Criteria
- B – Job Corps Hall of Fame Selection Procedures
- C – Job Corps Hall of Fame Panel Member Rating Sheet