

March 1, 2006

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NO. 05-15
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL DIRECTORS  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS AND CTS CONTRACTORS

FROM: GRACE A. KILBANE  
National Director  
Office of Job Corps

SUBJECT: 2006 Annual Summer Break

1. Purpose. To provide the dates for the 2006 Summer Break.
2. Background. In the spring of 1999, the National Director convened a work group to recommend operational cost savings and efficiencies. One recommendation was to provide for two annual student breaks. The break allows for the students to be home while others their age are also out of school. In addition, centers can use this time for staff training and physical plant and equipment maintenance.
3. Reference. Program Instruction 99-18.
4. Action. Center Directors are to ensure this Notice is distributed to all appropriate staff.

The 2006 Summer Break will be 18 consecutive days, including the Independence Day holiday (July 4, 2006), and three weekends. This year's Summer Break will **begin Thursday, June 29, 2006** (normal classes ending June 28, 2006), and continue through Monday, July 17, 2006 (**normal classes resuming on July 18, 2006**).

Centers should mark these days as non-training days in their center calendars in the Center Information System (CIS).

Information regarding pay procedures and pay dates for the 2006 Summer Break period is to be determined. This information will be forwarded once it becomes available.

This Instruction supersedes Program Instruction No. 04-17.

5. Expiration Date. July 18, 2006.
6. Inquiries. Inquiries should be directed to Maria Temiquel at (202) 693-3118, or e-mailed to [temiquel.maria@dol.gov](mailto:temiquel.maria@dol.gov).