

SAMPLE LETTER

Dear Applicant,

Your application for enrollment has been carefully considered. We have determined not to enroll you at this time. In addition to the information contained in your application, Job Corps also reviewed the information contained in a consumer report, which was requested with your consent. The purpose of this letter is to inform you that the information in this report influenced the decision to deny your application for enrollment. PeopleWise, LLC, a consumer-reporting agency, compiled and provided the report. Contact information for this agency is as follows:

PeopleWise, LLC
700 E Technology Ave
Bldg E, Suite 2200
Orem, Utah 84097
Toll-free telephone: 1(800) 631-8777

PeopleWise, LLC did not make any decision concerning your employment and cannot provide the reason for any decision made. You nevertheless have a right to contact PeopleWise, LLC to dispute any information in this report that you believe may be inaccurate or incomplete. You also have a right to obtain from them, within 60 days of your receipt of this notice, an additional free copy of the consumer report provided to us in connection with your application.

Enclosed please find a copy of the report on which we relied to make this decision, as well as A Summary of your Rights Under the Fair Credit Reporting Act.

Respectfully,

Admissions Counselor