

**Special Guidelines for Completing the Application Form
Job Corps Executive Management Program**

TIMELINES:

- Two complete copies of the application package are due at each applicant's respective Job Corps Regional Office by ***March 11, 2005***.
- Application package will be forwarded by each Regional Director to Mr. Gerard O'Hare, in the Dallas Regional Office, and Minot State University (MSU) by ***March 21, 2005***.
- National Office of Job Corps and Regional Directors will be notified of the outcome/selection of the applications by ***April 27, 2005***.
- Notifications of acceptance will be forwarded to applicants by ***April 29, 2005***.
- The start date for the Job Corps Executive Management Program is ***June 9, 2005***.

NOTES:

- On the second page of the Graduate School Application form, for the first item, check the box for "MS Management."
- For the next item, write in "2005", and check the box for summer.
- Applicants for the Job Corps Executive Management Program are exempt from the Minot State University \$35.00 application fee.
- Please be certain that all colleges and universities you have attended are listed in the appropriate section.