

SPECIAL GUIDELINES FOR COMPLETING THE APPLICATION FORM
-JOB CORPS EXECUTIVE MANAGEMENT PROGRAM-

TIMELINES:

- Two complete copies of the application package are due at each applicant's respective Job Corps Regional Office by January 3, 2003.
- Application packages will be forwarded to Mr. Gerard O'Hare, in the Denver Regional Office, by January 10, 2003.
- Job Corps National Office and Regional Directors will be notified of final applicant selections by January 24, 2003.
- Notifications of Acceptance will be forwarded to students by January 30, 2003.
- The start date for the Job Corps Executive Management Program is February 3, 2003.

NOTES:

- On the second page of the Graduate School Application form, for the first item, check the box for "MS Management."
- For the next item, write in "2003," and check the box for Spring.
- For the next item, check the box for "Full-time."
- Applicants for the Job Corps Executive Management Program are exempt from the \$30.00 application fee.
- Make sure that all colleges and universities you have attended are listed in the appropriate section.