

July 12, 2001

DIRECTIVE:	JOB CORPS PROGRAM INSTRUCTION NO. 01-01
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TO: ALL JOB CORPS NATIONAL OFFICE SENIOR STAFF
ALL JOB CORPS REGIONAL DIRECTORS
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS AND CDSS CONTRACTORS

FROM: RICHARD C. TRIGG
National Director
Job Corps

SUBJECT: Federal Poverty Guidelines and Lower Living Standard Income Level Guidelines for 2001

1. Purpose. To transmit the annual update of the Federal Poverty Guidelines published by the Department of Health and Human Services and the 2001 Lower Living Standard Income Level (LLSIL) guidelines published by the Department of Labor.
2. Reference. Job Corps Policy and Requirements Handbook (PRH), Chapter 1, Exhibit 1-1, Criterion D - Low Income.
3. Background. Job Corps uses both the Federal Poverty Guidelines and LLSIL guidelines to determine eligibility for Job Corps under the low-income criterion. These are used to determine eligibility when the applicant and/or family have received earned income, which must be considered in making a determination of eligibility. Attachment A, Poverty Guidelines were published in the Federal Register on February 16, 2001, and Attachment B, LLSIL guidelines were published in the Federal Register on May 9, 2001.

Remember, to be eligible for Job Corps under the low income criterion, an individual must be a member of a family living in a single residence, which has received a total family income for the 6-month (annualized) period prior to application which, in relation to family size, is not in excess of the higher of:

- a. The poverty level determined in accordance with criteria established by the Department of Health and Human Services; or,

- b. 70 percent of the LLSIL published by the Department of Labor.

Please note that the 6-month amount must be annualized to determine eligibility under either the Poverty Guidelines or the LLSIL. Both are based on annual incomes.

Please note also that income is not a component in determining eligibility for an applicant who receives, or is a member of a family living in a single residence, which receives cash welfare payments, such as AFDC or general assistance, or food stamps; or a foster child for whom state or local government payments are made; or a ward of the state or court.

- 4. Action. Outreach and admissions agencies should begin using the 2001 guidelines immediately.
- 5. Expiration Date. Upon receipt of the 2002 guidelines.
- 6. Inquiries. Questions may be directed to June Veach at 202-693-3100, or via e-mail at jveach@doleta.gov.

Attachments

A - 2001 Federal Poverty Guidelines

B - 2001 Lower Living Standard Income Level Guidelines