## U.S. Department of Labor

PY 2023 JOB CORPS APPEAL FORM QUARTER 2 AND QUARTER 4 SURVEY EARNINGS OUTCOMES


Correct Start and End Dates for the Appropriate Quarter (Quarter 2 or Quarter 4 after Exit)

| 5. Start Date of Quarter: | Month | Day | Year | 6. End Date of Quarter: | Month | Day |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |


| Information of Person Completing the Form: |  |
| :--- | :--- |
| 1. Print Your Name: | 2. Your Position Title: |
| 3. Your Telephone: | 4.Your e-mail address: |
| 5. Contractor Name/Code (six-digit ID Code): | 6. Date form submitted: |
| 7. Signature: |  |

## Summary Job Placement Information:

| 1. Number of Jobs Held During Quarter: | 2. Total Earnings from All Jobs in the Quarter: | 3. Number of Pages Included in Appeal Paperwork: |
| :--- | :--- | :--- |
|  |  |  |


| National Office Use Only |  |
| :--- | :--- |
| Reviewed by: | Date: |
| $\square$ Approved | Reason for Denial: |
| $\square$ Not Approved |  |

JOB WORKSHEET

| 1. Employer's Name: |  | 2. Employment Start Date: | 3. Employment End Date: |
| :---: | :---: | :---: | :---: |
| 4. Employer's Address: |  |  |  |
| 5. Type of Documentation Submitted to Verify Earnings: | Pay Stub: $\square$ Timesheets: Proof of Income for Tax Purposes: | Earnings Statement: | rty: |

Complete the following worksheet for each pay period in documentation*. Note, the quarter period is comprised of 13 weeks; however, this may not correspond perfectly with the work weeks, and the quarter period may actually fall across 15 work weeks.

| Period | $\begin{array}{\|c} \text { Begin } \\ \text { Date } \end{array}$ | $\begin{aligned} & \text { End } \\ & \text { Date } \\ & \hline \end{aligned}$ | Standard pay |  |  |  |  |  | Extra pay |  |  |  |  |  |  | Total Pay |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Number of days worked | $\begin{array}{\|c} \hline \begin{array}{c} \text { Number } \\ \text { of } \\ \text { hours } \end{array} \\ \text { worked } \\ \text { per day } \\ \hline \end{array}$ | Number of hours worked per period | Wage <br> per <br> hour | Gross <br> Earnings for the period | Base Pay Subtotal | Overtime |  |  | Tips | Commissions | Other* <br> (Explain below) | $\begin{gathered} \text { Extra } \\ \text { Pay } \\ \text { Subtotal } \end{gathered}$ |  |
|  |  |  |  |  |  |  |  |  | Wage | Hours | Pay |  |  |  |  |  |
| 1 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$0.00 |
| 2 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 3 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 4 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 5 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 6 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 7 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 8 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 9 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 10 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 11 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 12 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 13 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 14 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| 15 |  |  |  |  |  |  |  | \$ 0.00 |  |  | \$ 0.00 |  |  |  | \$ 0.00 | \$ 0.00 |
| TOTALS |  |  | 0 | 0 | 0 |  |  | \$ 0.00 |  |  |  |  |  |  | \$ 0.00 | \$ 0.00 |

*If any value is entered under "Extra Pay", "Other" explain what it was for:

