Original PRH Chapter 5, Sections and Requirements — **Realigned PRH Chapter and Section Titles**

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Chapter 5 Management																																								
5.0 Objectives																																							X	
5.1 Program Management																																								
Purpose																																							X	
Requirements																																								
R1. Goal Achievement																					R1																			
R2. Quality Assurance **The second and thrid sentences in 'f' were deleted.**																					R2																		X	
R3. Standard Operating Procedures and Plans																					R3																			
R4. Media Inquiries																															R2									
R5. Media Related Events																															R3									
R6. Center Visits by Elected Officials																															R4									
R7. Reporting																					R4																			
R8. Records and Reports Maintenance																																			R25					
5.2 Personnel																																								

Original PRH Chapter 5, Sections and Requirements | **Realigned PRH Chapter and Section Titles**

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Purpose																																							X	
Requirements																																								
R1. Organization and Staffing																						R1																		
R2. Staffing Ratios																						R2																		
R3. Personnel Policies																						R4																		
R4. Staff Qualifications																						R5																		
R5. Background Checks and Credential Verification for Employees of Job Corps Contractors																						R6																		
R6. Staff																						R7																		
R7. Staff Performance Appraisal																						R8																		
R8. Equal Employment Opportunity/Civil Rights Moved 'a' and 'b' to Rights. Moved 'c' and 'd' to Program Management.																					R11															R12				
5.3 Staff Training																																								
Purpose																																							X	
Requirements																																								

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R1. Staff Training Plan																					R12																			
R2. Staff Training Content **Deleted. This information is addressed in Section 5.3 R1.b through Exhibit 5-4.**																																							X	
R3. Documentation **Title was renamed, 'Staff Training Documentation'.**																						R9																		
5.4 Personal Safety and Security																																								
Purpose																																							X	
Requirements																																								
R1. Center Safety and Security Standard Operating Procedures																							R1																	
R2. Requirement to Contact Local Authorities																							R2																	
R3. Agreements with Local Law Enforcement Agencies																							R3																	

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements — **Realigned PRH Chapter and Section Titles**

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5	5.3 Safety & Security	5.4 Significant Incidents	*Resources
R4. Agreements with Federal and State Law Enforcement Agencies	R4		
R5. Unauthorized Goods	R5		
R6. Disposal of Unauthorized Goods	R6		
R7. Prohibition of Firearms	R7		
R8. Active Shooter Response	R8		
R9. Search and Seizure	R9		
R10. Student Notification	R10		
R11. Use of Physical Restraint and Isolation	R11		
5.5 Management and Reporting of Significant Incidents			
Purpose			X
Requirements			
R1. Reportable Events / Deleted 'm'.		R2	X

Original PRH Chapter 5, Sections and Requirements vs **Realigned PRH Chapter and Section Titles**

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R2. Incidents Requiring Immediate Contact With the Appropriate Regional Office Section 6.12 R12 was incorporated with Section 5.5 R2.a.																								R3																
R3. Incidents That Require Occupational Safety and Health Administration (OSHA) Notification																								R4																
R4. Incidents Requiring Electronic Submission of Significant Incident Report																								R5																
R5. Usernames and Passwords Deleted the second sentence in 'a' and deleted 'b'.																								R6															X	
R6. Display of Student Identifying Information Deleted 'a'.																								R7															X	
R7. Management																								R1																
5.6 Procurement and Property Management																																								

Original PRH Chapter 5, Sections and Requirements

Realigned PRH Chapter and Section Titles

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Purpose																																							X	
Requirements																																								
R1. Procurement																									R1															
R2. Internal Controls																									R2															
R3. Reporting																									R3															
R4. Receipt and Control of Property																										R1														
R5. Motor Vehicles																																						R1		
5.7 Financial Management																																								
Purpose																																							X	
Requirements																																								
R1. Budgeting																											R1													
R2. Financial Reporting																											R2													
R3. Vouchering																											R3													
R4. Internal Controls																											R4													
R5. Student Benefit Fund																											R5													
R6. Sale of Center-Produced Goods and Services																											R6													

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R7. Taxation of Job Corps Contractors by States or Localities																											R7													
5.8 Establishment of Job Corps Centers																																								
Purpose																																							X	
Requirements																																								
R1. Establishment of Job Corps Centers Deleted. Job Corps centers can only be established by the National Office of Job Corps.																																							X	
R2. Notifications Deleted. Job Corps centers can only be established by the National Office of Job Corps.																																							X	
5.9 Facility Standards																																								
Purpose																																							X	
Requirements																																								
R1. Legally Mandated Standards																												R1												
R2. Job Corps Standards																												R2												

KEY

Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Realigned PRH Chapter and Section Titles

1.0 Enrollment Services | 2.0 Student Support Services | 3.0 Student Training Services | 4.0 Placement Services | 5.0 Management Services | 6.0 Administrative Support Services | Other

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
5.10 Facility Maintenance Programs																																								
Purpose																																							X	
Requirements																																								
R1. Facility Survey Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																												R5											X	
R2. Project Implementation and Demolition Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																												R6											X	

Original PRH Chapter 5, Sections and Requirements	Realigned PRH Chapter and Section Titles																																								
	1.0 Enrollment Services						2.0 Student Support Services						3.0 Student Training Services				4.0 Placement Services				5.0 Management Services											6.0 Administrative Support Services							Other	
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R3. CRA and Funded-Not-Corrected (FNC) Reporting Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																												R7											X	
R4. CRA Furniture, Furnishings, and Equipment																												R8												
R5. Timeframes for Completion of Funded-Not-Corrected (FNC) Deficiencies																												R9												
R6. Preoccupancy Survey for Center Projects																												R10												
5.11 Facility Maintenance and Protection																																								
Purpose	X																																						X	
Requirements																																								

Original PRH Chapter 5, Sections and Requirements / **Realigned PRH Chapter and Section Titles**

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R1. Facility Maintenance Program. Moved 'a' to Program Management. Moved 'b – h' to Facility Operations and Maintenance.																					R13							R3												
R2. Use of Maintenance Funds																											R8													
R3. Inactive Center Facilities. Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.																												R11												
5.12 Center Sustainability																																								
Purpose																																							X	
Requirements																																								
R1. Center Sustainability																												R4												
5.13 Fleet Management																																								
Purpose																																							X	
Requirements																																								

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R1. Goal Achievement																																							R2	
R2. Standard Operating Forms and Procedures — Title renamed to 'Standard Operating Forms and Procedures for Fleet Management'.																																							R3	
R3. Reporting — Title renamed to 'Fleet Management Reporting'.																																							R4	
5.14 Introduction to Environmental Safety and Occupational Health for Job Corps Centers																																								
Purpose	X																																							
Requirements																																								
R1. Governing Regulations and Policy																															R1									
R2. Occupational Safety and Health Plan																					R15																			

Original PRH Chapter 5, Sections and Requirements	Realigned PRH Chapter and Section Titles																																								
	1.0 Enrollment Services						2.0 Student Support Services						3.0 Student Training Services				4.0 Placement Services				5.0 Management Services											6.0 Administrative Support Services							Other	
	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R3. Occupational Safety and Health Program **Moved the last sentence from the 1st paragraph in R3.b and R3.b 1-14 to Section 5.14 R2.**																													R2											
R4. Center Occupational Safety and Health Responsibilities and Duties **Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.**																													R3										X	
R5. Center Occupational Safety and Health Orientation and Training																						R10																		
5.15 Safety Inspections, Observations and OSH Program Review																																								
Purpose																																							X	
Requirements																																								

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R1. Imminent Danger																													R4											
R2. Required Inspections and Observations																													R5											
R3. Annual Occupational Safety and Health (OSH) Program Reviews **Section R3.a and the last sentence in R3.b were combined. Deleted items 'c – h'. Items directed to the National Office and Regional Office were deleted. Items pertaining to the center were retained.**																					R14																		X	
R4. Occupational Safety and Health Facility Survey (Preoccupancy)																													R6											
R5. Monitoring of Work-Based Learning Sites																R11																								

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Realigned PRH Chapter and Section Titles

KEY

Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R6. Abatement Plans for Violations Identified in Annual Occupational Safety and Health (OSH) Program Review																													R7											
5.16 Environmental Hazards																																								
Purpose																																							X	
Requirements																																								
R1. Hazardous Materials Management																													R8											
R2. Polychlorinated Biphenyls (PCBs)																													R9											
R3. Underground Storage Tanks (USTs)/Aboveground Storage Tanks (ASTs)																													R10											
R4. Lead																													R11											
R5. Asbestos Operations and Maintenance																													R12											
R6. Hazard Communication																													R13											

Original PRH Chapter 5, Sections and Requirements — Realigned PRH Chapter and Section Titles

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R7. Mercury																													R14											
R8. Freon 113 and Other Ozone-Depleting Chemicals																													R15											
R9. Hexavalent Chromium (Cr(VI))																													R16											
5.17 Food Handling and Storage, Pest Control, Unsanitary Conditions, and Water Treatment																																								
Purpose	X																																						X	
Requirements																																								
R1. Food Handling																														R1										
R2. Food Storage																														R2										
R3. Pest Control																													R17											
R4. Unsanitary Conditions																													R18											
R5. Water Treatment																													R19											
5.18 Student and Staff Injury Reports and Recordkeeping																																								
Purpose	X																																						X	
Requirements																																								

Original PRH Chapter 5, Sections and Requirements

Realigned PRH Chapter and Section Titles

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R1. Occupational Safety and Health Administration (OSHA) Notification Requirements **Deleted. It is a duplicate of Section 5.5 R3, which is moved to Significant Incidents.**																																							X	
R2. Student Injury, Occupational Illness/Disease, and Fatality Recordkeeping																													R20											
R3. Definitions and Procedures for Handling Job Corps Student Injuries																													R21											
R4. Staff Injury, Occupational Illness/Disease, and Fatality Recordkeeping																													R22											
R5. OSHA Form 300A, Summary of Work-Related Injuries and Illnesses																													R23											
5.19 Vehicle Safety and Accident Recordkeeping																																								

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Purpose																																							X	
Requirements																																								
R1. Overview of Center Director Responsibilities — Title was renamed to 'Overview of Center Director Responsibilities for Vehicle Safety Programs.'																																							R6	
R2. Overview of Requirements — Title was renamed to 'Overview of Vehicle Operation Requirements'.																																							R7	
R3. Vehicle Accident Recordkeeping																																							R5	
5.20 occupational Safety and Health (OSH) Program and Written Plans																																								
Purpose																																							X	
Requirements																																								
R1. Personal Protective Equipment (PPE) Plan																					R16																			

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Realigned PRH Chapter and Section Titles

1.0 Enrollment Services

2.0 Student Support Services

3.0 Student Training Services

4.0 Placement Services

5.0 Management Services

6.0 Administrative Support Services

Other

Original PRH Chapter 5, Sections and Requirements

Realigned PRH Chapter and Section Titles

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
R2. Fire Safety and Prevention Plan																					R17																			
R3. Emergency Action Plan																					R18																			
R4. Hazard Communication Plan																					R19																			
R5. Recreational Safety Plan																					R20																			
R6. Asbestos Operations and Maintenance Plan																					R21																			
R7. Confined Space Entry Plan																					R22																			
R8. Bloodborne Pathogens Plan																					R23																			
R9. Respiratory Protection Plan																					R24																			
R10. Hearing Conservation Plan																					R25																			
R11. Lead Exposure Plan																					R26																			
R12. Hexavalent Chromium Exposure Plan																					R27																			
R13. Lockout/Tagout Plan																					R28																			
R14: Powered Industrial Vehicle Plan																					R29																			

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
5.21 Naming of Job Corps Centers and Facilities																																								
Purpose																																							X	
Requirements																																								
R1. Naming and Renaming of Job Corps Center Deleted. Job Corps centers can only be named or renamed by the National Office of Job Corps.																																							X	
R2. Naming and Renaming of Job Corps Facilities and Property Deleted. Job Corps centers can only be named or renamed by the National Office of Job Corps.																																							X	
Exhibits																																								
Exhibit 5-1 Standard Operating Procedures																									Exhibit 5-1															

Original PRH Chapter 5, Sections and Requirements

Realigned PRH Chapter and Section Titles

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.0 Enrollment Services						2.0 Student Support Services						3.0 Student Training Services				4.0 Placement Services				5.0 Management Services											6.0 Administrative Support Services							Other	
	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Exhibit 5-2 Plan and Report Submission Requirements **Inserted report requirement language from Exhibits 5-20 and 5-21.**																									Exhibit 5-2															
Exhibit 5-3 Minimum Staff Qualifications																									Exhibit 5-3															
Exhibit 5-4 Required Staff Training																									Exhibit 5-4															
Exhibit 5-5 Minimum Requirements for Replacing Vehicles Leased From the General Services Administration Prior to the End of the Lease																																			Exhibit 6-4					
Exhibit 5-6 GSA Vehicle Log																																			Form 6-03					
Exhibit 5-7 GSA Vehicle Maintenance Log																																			Form 6-04					

Original PRH Chapter 5, Sections and Requirements	Realigned PRH Chapter and Section Titles																																						Other	
	1.0 Enrollment Services						2.0 Student Support Services						3.0 Student Training Services				4.0 Placement Services				5.0 Management Services											6.0 Administrative Support Services								
KEY — Light Gray - Designation not applicable, no "x" required. *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Exhibit 5-8 2110 Report for Center Contracts — Deleted. This report is part of the FMS system.																																							X	
Exhibit 5-9 2181 Budget for Center Contracts — Deleted. This report is part of the FMS system.																																							X	
Exhibit 5-10 SF 1034 Public Invoice, Center Contract Example																									Form 5-01															
Exhibit 5-11 Voucher Back-Up Sheet for Center Contracts and Example																									Form 5-02															
Exhibit 5-12 2110 Report for Outreach/Admissions and Career Transition Services — Deleted. This report is part of the FMS system.																																							X	

Original PRH Chapter 5, Sections and Requirements / **Realigned PRH Chapter and Section Titles**

Column groups:
- 1.0 Enrollment Services: 1.1 Outreach & Recruitment, 1.2 Eligibility, 1.3 Career Guidance & Assessment, 1.4 Enrollee Selection, 1.5 Center Applicant File Review, 1.6 Assignment & Departure
- 2.0 Student Support Services: 2.1 Counseling, 2.2 Community Living (Residential), 2.3 Health Services, 2.4 Disabilities, 2.5 Student Conduct, 2.6 Evaluation of Student Progress
- 3.0 Student Training Services: 3.1 Training Management, 3.2 Academics, 3.3 Career Technical Training, 3.4 Career Success/Workplace Skills
- 4.0 Placement Services: 4.1 Eligibility for Services, 4.2 Graduate Services, 4.3 Former Enrollee Services, 4.4 Transition Services
- 5.0 Management Services: 5.1 Program Management, 5.2 Personnel, 5.3 Safety & Security, 5.4 Significant Incidents, 5.5 Procurement, 5.6 Property, 5.7 Financial Management, 5.8 Facility Operations & Maintenance, 5.9 Environment & OSH, 5.10 Food Services, 5.11 Media
- 6.0 Administrative Support Services: 6.1 Leave & Absences, 6.2 Enrollments, Transfers & Separations, 6.3 Allowances & Allotments, 6.4 Records Management, 6.5 Rights, 6.6 Clothing, 6.7 Transportation
- Other: Delete, *Resources

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	Realigned Section	Delete
Exhibit 5-13 2110S Report for Staff Vacancies — Deleted. This report is part of the FMS system.		X
Exhibit 5-14 2181 Budget for OA/CTS Contracts — Deleted. This report is part of the FMS system.		X
Exhibit 5-15 SF 1034 Public Invoice, OA/CTS Contract Example	Form 5-03 (5.7 Financial Management)	
Exhibit 5-16 Voucher Backup Sheet for OA/CTS Contracts and Example	Form 5-04 (5.7 Financial Management)	
Exhibit 5-17 2110F Job Corps CCC Financial Report — Deleted. This report is part of the FMS system.		X

Original PRH Chapter 5, Sections and Requirements	Realigned PRH Chapter and Section Titles																																										Other	
	1.0 Enrollment Services						2.0 Student Support Services						3.0 Student Training Services				4.0 Placement Services				5.0 Management Services											6.0 Administrative Support Services							Other	
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files are not part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Exhibit 5-18 2110HQ Job Corps CCC National Roll-Up Financial Report Deleted. This report is part of the FMS system.																																							X	
Exhibit 5-19 Job Corps Quarterly Construction/Rehab Report Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.																																							X	
Exhibit 5-20 Job Corps Emergency Funding Request Report Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.																																							X	
Exhibit 5-21 B1 CRA – ETA 2110 Reconciliation Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.																																							X	

Realigned PRH Chapter and Section Titles

Original PRH Chapter 5, Sections and Requirements	1.0 Enrollment Services	2.0 Student Support Services	3.0 Student Training Services	4.0 Placement Services	5.0 Management Services	6.0 Administrative Support Services	Other

Column headers (left to right):

1.0 Enrollment Services: 1.1 Outreach & Recruitment · 1.2 Eligibility · 1.3 Career Guidance & Assessment · 1.4 Enrollee Selection · 1.5 Center Applicant File Review · 1.6 Assignment & Departure

2.0 Student Support Services: 2.1 Counseling · 2.2 Community Living (Residential) · 2.3 Health Services · 2.4 Disabilities · 2.5 Student Conduct · 2.6 Evaluation of Student Progress

3.0 Student Training Services: 3.1 Training Management · 3.2 Academics · 3.3 Career Technical Training · 3.4 Career Success/Workplace Skills

4.0 Placement Services: 4.1 Eligibility for Services · 4.2 Graduate Services · 4.3 Former Enrollee Services · 4.4 Transition Services

5.0 Management Services: 5.1 Program Management · 5.2 Personnel · 5.3 Safety & Security · 5.4 Significant Incidents · 5.5 Procurement · 5.6 Property · 5.7 Financial Management · 5.8 Facility Operations & Maintenance · 5.9 Environment & OSH · 5.10 Food Services · 5.11 Media

6.0 Administrative Support Services: 6.1 Leave & Absences · 6.2 Enrollments, Transfers & Separations · 6.3 Allowances & Allotments · 6.4 Records Management · 6.5 Rights · 6.6 Clothing · 6.7 Transportation

Other: Delete · *Resources

KEY

Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files **are not** part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	Disposition
Exhibit 5-22 Center Preventive Maintenance Plan (PMP) Checklist	Form 5-05
Appendices	
Appendix 501 Policies and Procedures for Job Corps' Performance Management System—Introduction and Attachments	Appendix 501
Appendix 501a Policies and Procedures for Job Corps' Performance Management System—Center Outcome Measurement System	Appendix 501a

Original PRH Chapter 5, Sections and Requirements	1.0 Enrollment Services						2.0 Student Support Services						3.0 Student Training Services				4.0 Placement Services				5.0 Management Services											6.0 Administrative Support Services							Other	
KEY Light Gray - Designation not applicable, no "x" required *Resources- Located on the PRH Website. Files **are not** part of the PRH policy. Forms- Located on the PRH Website. Files are part of the PRH policy.	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
Appendix 501b Policies and Procedures for Job Corps' Performance Management System—Outreach and Admissions Outcome Measurement System																					Appendix 501b																			
Appendix 501c Policies and Procedures for Job Corps' Performance Management System—Career Transition Services Outcome Measurement System																					Appendix 501c																			
Appendix 501d Policies and Procedures for Job Corps' Performance Management System—Career Technical Training Outcome Measurement System																					Appendix 501d																			

Original PRH Chapter 5, Sections and Requirements	Realigned PRH Chapter and Section Titles

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Column groups:
- 1.0 Enrollment Services: 1.1 Outreach & Recruitment, 1.2 Eligibility, 1.3 Career Guidance & Assessment, 1.4 Enrollee Selection, 1.5 Center Applicant File Review, 1.6 Assignment & Departure
- 2.0 Student Support Services: 2.1 Counseling, 2.2 Community Living (Residential), 2.3 Health Services, 2.4 Disabilities, 2.5 Student Conduct, 2.6 Evaluation of Student Progress
- 3.0 Student Training Services: 3.1 Training Management, 3.2 Academics, 3.3 Career Technical Training, 3.4 Career Success/Workplace Skills
- 4.0 Placement Services: 4.1 Eligibility for Services, 4.2 Graduate Services, 4.3 Former Enrollee Services, 4.4 Transition Services
- 5.0 Management Services: 5.1 Program Management, 5.2 Personnel, 5.3 Safety & Security, 5.4 Significant Incidents, 5.5 Procurement, 5.6 Property, 5.7 Financial Management, 5.8 Facility Operations & Maintenance, 5.9 Environment & OSH, 5.10 Food Services, 5.11 Media
- 6.0 Administrative Support Services: 6.1 Leave & Absences, 6.2 Enrollments, Transfers & Separations, 6.3 Allowances & Allotments, 6.4 Records Management, 6.5 Rights, 6.6 Clothing, 6.7 Transportation
- Other: Delete, *Resources

Original PRH Chapter 5, Section / Requirement	Designation
Appendix 501e Policies and Procedures for Job Corps' Performance Management System—Performance Improvement Plan (PIP) System	Appendix 501e (5.0 Management Services)
Appendix 502 Financial Management for Contract Centers	Appendix 502 (5.0 Management Services)
Appendix 503 Job Corps Outreach/Admissions and Career Transition Services Cost Reporting and Budgeting Requirements	Appendix 503 (5.0 Management Services)
Appendix 504 Taxation of Job Corps Contractors by States or Subdivisions Thereof	Appendix 504 (5.0 Management Services)
Appendix 505 Administration and Management of Job Corps Contractor-Held Government-Furnished Property	Appendix 505 (5.0 Management Services)

Original PRH Chapter 5, Sections and Requirements	1.1 Outreach & Recruitment	1.2 Eligibility	1.3 Career Guidance & Assessment	1.4 Enrollee Selection	1.5 Center Applicant File Review	1.6 Assignment & Departure	2.1 Counseling	2.2 Community Living (Residential)	2.3 Health Services	2.4 Disabilities	2.5 Student Conduct	2.6 Evaluation of Student Progress	3.1 Training Management	3.2 Academics	3.3 Career Technical Training	3.4 Career Success/Workplace Skills	4.1 Eligibility for Services	4.2 Graduate Services	4.3 Former Enrollee Services	4.4 Transition Services	5.1 Program Management	5.2 Personnel	5.3 Safety & Security	5.4 Significant Incidents	5.5 Procurement	5.6 Property	5.7 Financial Management	5.8 Facility Operations & Maintenance	5.9 Environment & OSH	5.10 Food Services	5.11 Media	6.1 Leave & Absences	6.2 Enrollments, Transfers & Separations	6.3 Allowances & Allotments	6.4 Records Management	6.5 Rights	6.6 Clothing	6.7 Transportation	Delete	*Resources
KEY Light Gray - Designation not applicable, no "x" required / *Resources- Located on the PRH Website. Files **are not** part of the PRH policy. / Forms- Located on the PRH Website. Files are part of the PRH policy.																																								
Appendix 505a Administration and Management of Job Corps Contractor-Held Government-Furnished Property: Disposition of Excess Government-Furnished Property																									Appendix 505a															
Appendix 505b Administration and Management of Job Corps Contractor-Held Government-Furnished Property: Property Custodian's Request to Designate Excess Property																									Form 5-06															
Appendix 506 Alternative Fuel Information Deleted. This information is not policy and can be found on the afdc.energy.gov website.																																							X	
Appendix 507 Request to Lease a GSA Vehicle																									Form 6-05															

Original PRH Chapter 5, Sections and Requirements — **Realigned PRH Chapter and Section Titles**

Column groups:
- **1.0 Enrollment Services**: 1.1 Outreach & Recruitment, 1.2 Eligibility, 1.3 Career Guidance & Assessment, 1.4 Enrollee Selection, 1.5 Center Applicant File Review, 1.6 Assignment & Departure
- **2.0 Student Support Services**: 2.1 Counseling, 2.2 Community Living (Residential), 2.3 Health Services, 2.4 Disabilities, 2.5 Student Conduct, 2.6 Evaluation of Student Progress
- **3.0 Student Training Services**: 3.1 Training Management, 3.2 Academics, 3.3 Career Technical Training, 3.4 Career Success/Workplace Skills
- **4.0 Placement Services**: 4.1 Eligibility for Services, 4.2 Graduate Services, 4.3 Former Enrollee Services, 4.4 Transition Services
- **5.0 Management Services**: 5.1 Program Management, 5.2 Personnel, 5.3 Safety & Security, 5.4 Significant Incidents, 5.5 Procurement, 5.6 Property, 5.7 Financial Management, 5.8 Facility Operations & Maintenance, 5.9 Environment & OSH, 5.10 Food Services, 5.11 Media
- **6.0 Administrative Support Services**: 6.1 Leave & Absences, 6.2 Enrollments, Transfers & Separations, 6.3 Allowances & Allotments, 6.4 Records Management, 6.5 Rights, 6.6 Clothing, 6.7 Transportation
- **Other**: Delete, *Resources

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	Annotation / Placement
Appendix 508 GSA Annual Fleet Requirements Spreadsheet	Form 6-06 (under 6.0 Administrative Support Services)
Appendix 509 Financial Management for CCCs	Appendix 506 (under 5.0 Management Services)
Appendix 510 Monthly Staffing Reports	Appendix 507 (under 5.0 Management Services)
Appendix 511 Center Sustainability Measures Update	Form 5-07 (under 5.0 Management Services)
Appendix 512a USDOL/ETA Job Corps Demolition Package Part 1: Historic and Real Estate Checklist **Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.**	X (Delete)

Realigned PRH Chapter and Section Titles

Column groups:
- **1.0 Enrollment Services**: 1.1 Outreach & Recruitment, 1.2 Eligibility, 1.3 Career Guidance & Assessment, 1.4 Enrollee Selection, 1.5 Center Applicant File Review, 1.6 Assignment & Departure
- **2.0 Student Support Services**: 2.1 Counseling, 2.2 Community Living (Residential), 2.3 Health Services, 2.4 Disabilities, 2.5 Student Conduct, 2.6 Evaluation of Student Progress
- **3.0 Student Training Services**: 3.1 Training Management, 3.2 Academics, 3.3 Career Technical Training, 3.4 Career Success/Workplace Skills
- **4.0 Placement Services**: 4.1 Eligibility for Services, 4.2 Graduate Services, 4.3 Former Enrollee Services, 4.4 Transition Services
- **5.0 Management Services**: 5.1 Program Management, 5.2 Personnel, 5.3 Safety & Security, 5.4 Significant Incidents, 5.5 Procurement, 5.6 Property, 5.7 Financial Management, 5.8 Facility Operations & Maintenance, 5.9 Environment & OSH, 5.10 Food Services, 5.11 Media
- **6.0 Administrative Support Services**: 6.1 Leave & Absences, 6.2 Enrollments, Transfers & Separations, 6.3 Allowances & Allotments, 6.4 Records Management, 6.5 Rights, 6.6 Clothing, 6.7 Transportation
- **Other**: Delete, *Resources

KEY
Light Gray - Designation not applicable, no "x" required

*Resources- Located on the PRH Website. Files are not part of the PRH policy.

Forms- Located on the PRH Website. Files are part of the PRH policy.

Original PRH Chapter 5, Sections and Requirements	1.1	Delete
Appendix 512b USDOL/ETA Job Corps Demolition Package Part 2: Environmental Checklist for Demolition of Buildings Deleted. This report is part of the FNC/CRA/CTST CDSS suite of applications.	X	X