



DIRECTIVES: JOB CORPS PROGRAM CHANGE NOTICE NO. 21-07

TO: ALL JOB CORPS NATIONAL OFFICE STAFF
 ALL JOB CORPS REGIONAL OFFICE STAFF
 ALL USDA FOREST SERVICE CENTER DIRECTORS
 ALL JOB CORPS CENTER DIRECTORS
 ALL JOB CORPS CENTER OPERATORS
 ALL JOB CORPS CENTER STAFF
 ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
 ALL OUTREACH AND ADMISSIONS CONTRACTORS
 ALL CAREER TRANSITION SERVICES CONTRACTORS

FROM: RACHEL TORRES
 National Director
 Office of Job Corps

Rachel Torres
Digitally signed by Rachel Torres
Date: 2022.04.25 13:29:25 -04'00'

SUBJECT: Policy and Requirements Handbook (PRH) Revision to Program Year (PY) 2019 Appendix 501-Attachments 9, 10 and 11

1. Purpose. To transmit updated Outcome Measurement System (OMS) model-based goals and national worksheets for centers, Career Transition Services (CTS) agencies, and Career Technical Training (CTT) programs for PY 2021.
2. Background. Job Corps' Performance Management System, as described in the PRH Appendix 501, is comprised of four Outcome Measurement System (OMS) Report Cards, one in each of the key service areas: Outreach and Admissions (OA), Centers, Career Transition Services (CTS), and Career Technical Training (CTT) programs. The Report Cards are composed of results-oriented measures, with associated national goals and relative weights. The national goals of some measures are statistically adjusted for each service provider so that comparisons of performance across centers and contractors are more equitable. These model-adjusted goals help ensure fairness by formally recognizing that actual performance on a given outcome measure depends not only on management practices, but also in part on the abilities of the students it receives and the characteristics of the environment in which it operates. Models estimate the cumulative effect of various factors that significantly impact the outcome measure and are also beyond the operator's control. More information regarding model-based goals can be found in PRH, Appendix 501-Introduction, Section D.2.b, and in the Performance Data OMS Frequently Asked Questions (FAQ) posted in the Executive Information System (EIS).

The following measures currently have model-based goals:

- High School Diploma (HSD)/High School Equivalency (HSE) Attainment

- Average Hourly Wage at Placement
- Average Earnings in Quarter 2 after Exit

3. Explanation of Change. As noted in Information Notice 21-07, the Office of Job Corps has made no changes to the OMS measures, weights and national goals since PY 2019 given the impacts of COVID-19 on Job Corps operations. While the national goals have remained unchanged, the National Office has updated the models used to modify national goals for service providers so that the adjustments reflect more recent data. For PY 2021 the models for the Graduate and Former Enrollee Average Hourly Wage at Placement and Graduate and Former Enrollee Average Earnings in Quarter 2 after Exit for the Center and CTS Report Cards have been revised.

Adjustments from the center-level model-based goals are also applied to the CTT Report Card for the following measures:

- CTT Completer Average Hourly Wage at Placement
- CTT Completer Job Training Match Average Hourly Wage at Placement
- CTT Completer Average Earnings in Quarter 2 after Exit

Specifically, adjustments from the center-level Graduate and Former Enrollee Average Hourly Wage at Placement are applied to the national goals for both the CTT Completer Average Hourly Wage at Placement and the CTT Completer Job Training Match Average Hourly Wage at Placement; adjustments from the center-level Graduate and Former Enrollee Average Earnings in Quarter 2 after Exit are applied to the CTT Completer Average Earnings in Quarter 2 after Exit.

For PY 2021, the model-based goals for the HSD/HSE Attainment measure remain the same as for PY 2020 as there are insufficient data to update the models due to significantly fewer students exiting the program during the past two years as a result of COVID-19 impacts.

The Appendix 501-Attachments, Attachments 9 and 10 have been updated with the PY 2021 model worksheets and resulting model-based goals for each service provider for the Center Report Card and CTS Report Card respectively. Attachment 11 contains the PY 2021 model-based goals for each center for the CTT Report Card.

4. Action Required. Addressees are to ensure this PRH Change Notice is distributed to all appropriate staff.
5. Effective Date. Retroactive to July 1, 2021.
6. Inquiries. Direct inquiries to the Office of Job Corps at (202) 693-3000.
7. PRH Website Access. This Change Notice and revisions to the PRH can be accessed within one business day at the PRH website address: <https://prh.jobcorps.gov>.