



DIRECTIVE:	JOB CORPS PROGRAM CHANGE NOTICE NO. 21-04
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL FOREST SERVICE JOB CORPS CENTERS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS  
ALL CENTER USERS

FROM: RACHEL TORRES **Rachel** Digitally signed  
National Director by Rachel  
Office of Job Corps **Torres** Torres

SUBJECT: Update/Revision to the Policy and Requirements Handbook (PRH) Chapter 6, Exhibit 6-2 – Student Allowance and Allotment System (SAAS)

1. **Purpose.** To transmit the revised PRH Chapter 6, Exhibit 6-2, Student Allowance and Allotment System (SAAS). The revision includes changes to the basic living allowance payment amounts to all current and incoming students as of March 12, 2022.
2. **Background.** In accordance with the Workforce Innovation and Opportunity Act, Job Corps students may receive a personal allowance, more commonly referred to as a biweekly stipend pay.<sup>1</sup> Due to the current economic landscape and rising inflation, the Office of Job Corps has determined a critical need to increase the basic living allowance for students.<sup>2</sup>
3. **Explanation of Change(s).** Effective March 12, 2022, the Office of Job Corps will implement revised payment levels for students' biweekly stipend. This policy applies to current and newly enrolled students.

### *Biweekly Stipend*

Currently, Job Corps students receive a biweekly stipend of \$25– \$35, increased in increments based on length of stay in the program. Under the new system, students will

<sup>1</sup> See WIOA section 150 (a), stating in pertinent part that the Secretary of Labor may “provide enrollees assigned to Job Corps centers with such personal allowances as the Secretary may determine to be necessary or appropriate to meet the needs of the enrollees.” Accessible online at <https://www.congress.gov/113/bills/hr803/BILLS-113hr803enr.pdf>.

<sup>2</sup> Forbes Advisor, *Why Is Inflation So High?*, available at <https://www.forbes.com/advisor/investing/why-is-inflation-rising-right-now/>; see also The Ithacan, *Inflation bites into the wallets of Ithaca College students*, available at <https://theithacan.org/news/inflation-impacts-ithaca-college-students/> (last accessed on February 17, 2022). See also Imran Rahman-Jones, *Why inflation hurts more if you're young*, available at <https://www.bbc.com/news/newsbeat-37846529> (last accessed on February 17, 2022).

continue to experience an increase in the biweekly stipend based on their length of stay in the program.

The biweekly stipend will be paid at two levels:

- a. For students with minimum paid days 1 – 182, the amount will be \$45 per pay period.
- b. For students with 183 paid days or more, the amount will be \$70 per pay period.

4. Action. Addressees are to ensure that this PRH Change Notice is distributed to all appropriate staff. PRH Exhibit 6-2 has been updated with the following changes:
  - Under the Basic Living Allowance Amount -
    - Removing “\$25 per pay period” and replacing it with “\$45 per pay period”
    - Removing “\$35 per pay period” and replacing it with “\$70 per pay period”
5. Effective Date. Immediately after the issuance of this PRH Change Notice.
6. Inquiries. Direct inquiries to the Office of Job Corps at (202) 693-3000.
7. PRH Website Access. This Change Notice and revisions to the PRH can be accessed within 2 hours at the PRH website address: <https://prh.jobcorps.gov>
8. Attachment
  - Attachment 1 - *PRH Exhibit 6-2 – Student Allowance and Allotment System (SAAS)*