



SEP 03 2019

DIRECTIVE:	JOB COPRS PRH CHANGE NOTICE NO. 19-07
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB COPRS REGIONAL OFFICE STAFF  
ALL JOB COPRS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS  
ALL CENTER USERS

FROM: DEBRA A. CARR  
Acting National Director  
Office of Job Corps

SUBJECT: Revisions to the Policy and Requirements Handbook (PRH)  
Chapter 5, Appendix 501, Attachment 2 PY 2019 Initial Placement and Allowable Upgrades

1. Purpose. To add Registered Apprenticeship to the Initial Placement Category and to add the list of employment and postsecondary placements that correspond to Registered Apprenticeship in the Allowable Upgrades list.
2. Background. Current Job Corps policy does not allow for an initial placement of students in a Registered Apprenticeship, nor does it allow for an upgrade from any of the existing initial placement categories to a registered apprenticeship opportunity. This policy is being updated given the emphasis being placed on Registered Apprenticeships by the current administration.

The National Office of Job Corps is adding Registered Apprenticeship as a category of allowable initial placements; employment and postsecondary placements that are determined to be allowable upgrades in the corresponding column; and allowable Registered Apprenticeship placements from the existing Initial Placement Categories. These additions will ensure that students entering Registered Apprenticeships receive credit for initial placement, or an upgrade to a Registered Apprenticeship from one of the existing initial placement categories. Likewise, it ensures that center operators and the National Training Contractors are able to receive credit for Registered Apprenticeship placement in the Career Transition Services and Outcome Measurement Systems.

3. Explanation of Change(s)  
PRH Chapter 5, Appendix 501, Attachment 2
  - a. Item H, Registered Apprenticeship is being added as an Initial Placement Category.
  - b. Three types of employment and postsecondary placements are being added to the Allowable Upgrades list to correspond to item H, Registered Apprenticeship category.  
The additions are as follows:
    - o Full-time JTM Job Placement with same or higher wage,

- Full-time Non-JTM Job with wage increase, and
- Post-secondary School/Training, College Placement or Full-time Job/College Combination (PSC)

4. Action Required. Addressees are to ensure this Change Notice is distributed to all appropriate staff.
5. Effective Date: Immediately
6. Inquiries. Inquiries should be directed to Tracy Bradshaw-Morris at (202) 693-8000 or [Bradshaw-Morris.T@dol.gov](mailto:Bradshaw-Morris.T@dol.gov).
7. PRH Website Access. This Change Notice and revisions to the PRH are available on the PRH Web site at <https://eprh.jobcorps.gov>.