



SEP 27 2017

DIRECTIVE:	JOB CORPS ePRH CHANGE NOTICE NO. 17-08
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS  
ALL CENTER USERS

FROM: LENITA JACOBS-SIMMONS  
National Director  
Office of Job Corps

SUBJECT: Revision to the Electronic Policy and Requirements Handbook (ePRH)  
Chapter 6, Section 6.5 Student Clothing

1. Purpose. To revise ePRH Chapter 6, Section 6.5 by adding a provision that allows centers to provide emergency clothing and supplies for students in the event of a major disaster.
2. Background. Section 6.5 of the ePRH includes a requirement that centers provide emergency clothing to students and then deduct the amount provided for emergency clothing from the student's clothing allowance. Major disasters such as Hurricanes Harvey, Irma, and Maria, which occurred in the months of August and September 2017, resulted in extreme hardship for numerous Job Corps students and their families. In order to facilitate the purchase of necessary clothing and personal items for students, the Office of Job Corps is adding a provision to the emergency clothing requirement.
3. Explanation of ePRH Changes. This Change Notice communicates revisions to ePRH Chapter 6, Section 6.5, R3. Emergency Clothing. The following provision is added as R3.b, "In the event of a disaster declaration made by the President under the Stafford Act, at the discretion and approval of the Regional Director, students may be provided with clothing and other personal items up to \$500 in value."
4. Action Required. Addressees are to ensure this ePRH Change Notice is distributed to all appropriate staff.
5. Effective Date. Immediately.
6. Inquiries. Inquiries should be directed to Erin McGee at (202) 693-3283 or mcgee.erin@dol.gov.

7. ePRH Web site Access. This Change Notice and revisions to the ePRH can be accessed at the ePRH Web site address <https://eprh.jobcorps.gov>.