

October 30, 2009

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 09-13 AND RELATED PAG CHANGES
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: LYNN A. INTREPIDI
Interim National Director
Office of Job Corps

SUBJECT: PRH Chapter 5, Section 5.19, R2: Vehicle Safety

1. Purpose. To update Job Corps vehicle safety requirements in the Policy and Requirements Handbook (PRH).
2. Background. Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, became effective October 1, 2009. Changes to Job Corps policy and requirements outlined in this PRH Change Notice are in response to that Executive Order.
3. Reference. The full text of Executive Order 13513 is available on the White House Web site at http://www.whitehouse.gov/the_press_office/Executive-Order-Federal-Leadership-on-Reducing-Text-Messaging-while-Driving/.
4. Explanation of PRH Changes. PRH Section 5.19, R2, Overview of Requirements, has been changed as follows:
 - a. Includes two new acronyms in keeping with Executive Order 13513: GOV, which collectively refers to government-owned or leased vehicles; and POV, or privately-owned vehicles.
 - b. Prohibits text messaging while operating GOV or when driving a POV while on official government business.
 - c. Prohibits text messaging while driving when using electronic equipment furnished by the government.

5. Explanation of PAG Changes. Related PAG changes will be forthcoming.
6. Action Required. Job Corps centers shall review the changes to PRH Chapter 5, Section 5.19, R2 and make necessary changes to center vehicle safety plans to reflect the ban on text messaging in accordance with Executive Order 13513. Centers are advised to share the full text of Executive Order 13513 with center students and staff authorized to operate center vehicles, and to post communications pertaining to this ban.

Addressees are to ensure that this Change Notice is distributed to all appropriate staff.

7. Effective Date. October 30, 2009.
8. Inquiries. Inquiries should be directed to Marsha Fitzhugh at (202) 693-3099 or fitzhugh.marsha@dol.gov .

Attachments

A – PRH Cover

B – PRH Chapter 5