

October 14, 2009

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 09-08 AND RELATED PAG CHANGES
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TO:

- ALL JOB CORPS NATIONAL OFFICE STAFF
- ALL JOB CORPS REGIONAL OFFICE STAFF
- ALL JOB CORPS CENTER DIRECTORS
- ALL JOB CORPS CENTER OPERATORS
- ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
- ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM:

- LYNN A. INTREPIDI
- Interim National Director
- Office of Job Corps

SUBJECT: PRH Appendix 501–Introduction: Increase in the Standardized Hourly Wage Rate for Job Corps Students Placed in the Military

1. Purpose. To update Job Corps policy in the Policy and Requirements Handbook (PRH) and related parts of the Program Assessment Guide (PAG) regarding the standardized hourly wage rate for Job Corps students placed in the military.
2. Background. The Office of Job Corps has historically used a standardized hourly military wage rate of \$11.14 to record the salary of Job Corps students entering the military; this figure was calculated to reflect the basic salary of an E-1 enlistment and the estimated value of several additional non-wage benefits, such as government quarters value, basic subsistence allowance, and clothing allowance. While this hourly rate has been used by the program for many years, a recent review of the current compensation levels for new entrants in the military indicates that the rate requires a significant adjustment to accurately reflect today’s salary and benefits for an E-1 enlistment.
3. Explanation of PRH Changes. Based upon an analysis of Fiscal Year (FY) 2009 basic pay rates and allowances, the standardized wage rate for all Job Corps students entering into the military in the rank of E-1 has been increased from \$11.14 to \$14.67 per hour to account for the military basic pay percentage increases determined by the House Armed Services Committee. The standardized weekly earnings rate for graduates initially placed in the military who continue to be enlisted at 6 months after initial placement has also been raised to \$668.40. These rates are effective for all students who enter an initial placement (based upon date reported), or have an upgrade, as of November 2, 2009 or later and for students who complete the 6-month follow-up survey as of November 2, 2009 or later.

These PRH changes are detailed in Appendix 501–Introduction, Section F.2, Military Wage at Placement.

4. Explanation of PAG Changes. The PAG will be updated to reflect these changes.
5. Action Required. Addressees are to ensure that this Change Notice is distributed to all appropriate staff.
6. Effective Date. November 2, 2009.
7. Inquiries. Inquiries should be directed to Aquila Branch at (202) 693-3211 or branch.aquila@dol.gov.

Attachment

PRH Appendix 501–Introduction