

March 30, 2007

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 06-09
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: ESTHER R. JOHNSON, Ed.D.
National Director
Office of Job Corps

SUBJECT: PRH Chapter 3, Section 3.7: Career Success Standards

1. Purpose. To inform the Job Corps community of policy changes regarding the Career Success Standards (CSS) and positive center culture.

2. Background. The Career Success Standards National Training Conferences were held in 2006. The Job Corps community is currently incorporating the Standards into their Career Development Services System (CDSS) plans to respond to Policy and Requirements Handbook (PRH) requirements and to meet the implementation deadline of June 27, 2007.

Feedback received during the National Training Conferences and subsequent information gathered from centers and Regional Offices revealed that effective implementation of the Standards produces a positive, normative center culture. Therefore, the need became apparent to modify the PRH to reflect the importance of center culture. In addition, a technical assistance section is being developed on the CSS Web site, available at <http://jccdr.jobcorps.gov/CSS>, to help centers assess and improve center culture.

3. Explanation of Changes. Highlights of changes to Section 3.7 are as follows:

- a. P1. shall now read: To provide students with a center culture that regularly fosters opportunities to learn and practice a set of behavioral expectations that support employability and social development for career success.
- b. Add new Q3: Students and staff are partners in sustaining a center culture that is safe, welcoming, and supportive for all students, staff, and visitors.

4. Filing Instructions.

Remove	Insert
Chapter 3, Section 3.7, dated May 12, 2006	Chapter 3, Section 3.7, dated April 2, 2007

5. Action Required. Addressees are to ensure that this Change Notice is distributed to all appropriate staff.

6. Effective Date. April 2, 2007

7. Inquiries. Inquiries should be directed to John Chowning at (202) 693-3102 or chowning.john@dol.gov, or Lisa Paul at (202) 693-3252 or paul.lisa@dol.gov.

Attachment

PRH Chapter 3, Section 3.7