

February 20, 2007

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 06-05
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: ESTHER R. JOHNSON, Ed.D.
National Director
Office of Job Corps

SUBJECT: Chapter 6, Section 6.9: Use of Toll-Free Numbers

1. Purpose. To clarify Job Corps policy on the establishment and use of toll-free numbers.

2. Background. Job Corps Program Instruction No. 05-22 advised the Job Corps community that all toll-free numbers were to be transferred to the Job Corps National Call Center and that the Department of Labor would begin disconnecting toll-free numbers in mid June 2006.

3. Reference. Program Instruction No. 05-22.

4. Explanation of Changes. To add additional policy language to Section 6.9, R6.

The establishment and use of toll-free numbers are not contract-reimbursable and cannot be paid for with Job Corps funding.

5. Filing Instructions.

REMOVE FROM PRH	INSERT
Chapter 6, Section 6.9, dated November 8, 2005	Chapter 6, Section 6.9, dated February 20, 2007

6. Action Required. Addressees are to ensure that this Change Notice is distributed to all appropriate staff.

7. Effective Date. February 20, 2007

8. Inquiries. Inquiries should be directed to Dennis Johnson at (202) 693-2876 or johnson.dennis@dol.gov.

Attachment

PRH Chapter 6, Section 6.9