

## **6.9 STUDENT SUPPORT SERVICES**

### **PURPOSE**

- P1. To provide students with the opportunity to exercise their voting rights.
- P2. To ensure that students receive basic support services necessary for a comfortable enrollment.

### **REQUIREMENTS**

#### ***R1. Voting Rights***

Centers shall develop and implement procedures to assist students to vote locally or by absentee ballot.

#### ***R2. Use of Students During Emergencies***

Job Corps centers shall, as necessary, provide emergency assistance if requested by public officials when there is a threat of or an actual natural disaster.

All students used during these situations must be volunteers and be at least 18 years old or have parental consent to participate.

- a. Except during community-wide relief activities, no student shall participate in emergency relief on private property or where the actions would result in private profit.
- b. No student shall participate in emergency relief connected with labor shortages, strikes, riots, or civil disturbances.

#### ***R3. Forest Fire Suppression Activities***

Centers shall allow students to participate in forest fire suppression and camp crews when the student:

- a. Has completed a fire control training program.
- b. Is at least 18 years old and in good physical and mental condition; however, minors may participate on camp crews with non-suppression duties in accordance with Agency policies.
- c. Is paid by the benefiting organization at the same rate and provided with the same rotational schedule as other fire fighters.
- d. Works in mopping-up no more than 5 days after the fire is controlled.
- e. Works no longer than a total of 3 weeks, without regional office approval.
- f. Is counted as present for duty.

#### ***R4. Laundry Services***

Centers shall provide adequate laundry facilities and supplies to residential students at no cost to the student, and training to students in the proper use of laundry equipment.

#### ***R5. Mail Services***

Centers shall establish a secure, confidential, and prompt system for the receipt and distribution of mail and packages through the U.S. Postal Service and commercial delivery services.

**R6. Telephone Services**

Centers shall arrange for a sufficient number of pay telephones for student use. The establishment of toll-free numbers is not contract reimbursable and can not be paid for with Job Corps funding.

**R7. Linen and Bedding**

Centers shall provide adequate linen and bedding for all residential students.

**QUALITY INDICATORS**

- Q1. Students are satisfied with their opportunities to vote.
- Q2. Students feel that support services are adequate for a comfortable stay in Job Corps.