

February 3, 2006

DIRECTIVE:	JOB CORPS PRH CHANGE NOTICE NO. 05-10
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL DIRECTORS
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS AND CTS CONTRACTORS

FROM: GRACE A. KILBANE
National Director
Office of Job Corps

SUBJECT: Chapters 1 and 5: Requirements for Priority of Service for Veterans

1. Purpose. To define requirements for providing appropriate priority to veterans and eligible spouses entering Job Corps or seeking employment with Job Corps contractors.

2. Background. The "Jobs for Veterans Act" P.L. 107-288; HR 4015 calls for providing priority of service for veterans and some spouses "who otherwise meet the eligibility requirements for participation in" Department of Labor training programs. A "veteran" is defined as "a person who was separated with an honorable discharge or under honorable conditions from active duty in the Armed Forces of the United States performed during one of the periods described in 5 U.S.C. 2108." Spouses are also covered by legislation if married to any of the following types of individuals:

- Any veteran who died of a service-connected disability;
- Any member of the Armed Forces serving on active duty who, at the time of application for assistance under this section, is listed, pursuant to section 556 of title 37 and regulation issued there under, by the Secretary concerned in one or more of the following categories and has been so listed for a total of more than 90 days: (1) missing in action, (2) captured in the line of duty by a hostile force, or (3) forcibly detained or interned in the line of duty by a foreign government or power;

- Any veteran who has total disability resulting from a service-connected disability; or,
- Any veteran who died while a disability so evaluated was in existence.

A Department of Labor workgroup prepared a plan to implement provisions and requirements in the “Jobs for Veterans Act” in all job training programs. As a part of the plan to incorporate preference for veterans and spouses in Job Corps programs, Job Corps is updating its admissions and assignment policies in the Job Corps Policy and Requirements Handbook (PRH). Job Corps has already updated the Outreach and Admissions Student Information System (OASIS) to capture veteran eligibility and enrollment outcome.

3. Explanation of Changes. Changes to the PRH are as follows:

PRH Chapter 1, Outreach and Admissions

- Chapter 1 Table of Contents and text - new pagination
- Add the following new paragraph to the end of Section 1.2, R2:

An individual who meets all of the eligibility requirements listed above and is a veteran of the Armed Forces of the United States (Army, Navy, Air Force, Marine Corps, or Coast Guard), or spouse of a veteran as specified in Exhibit 1-1, will receive priority in enrollment at Job Corps centers.
- Eliminate Section 1.2, R9. This requirement is outdated because the referenced report is now automated in OASIS.
- Add the following new criterion to Section 1.5, R1:
 - e. Applicants who are veterans of the Armed Forces of the United States (Army, Navy, Air Force, Marine Corps, or Coast Guard), or spouses of veterans as specified in Exhibit 1-1, will receive priority in assignments to Job Corps centers.
- Add new criterion “L” to Exhibit 1-1, defining “veteran” and “eligible spouses” and outlining verification and documentation requirements for each.

PRH Chapter 5, Management

- Add the following criterion to Section 5.2, R7
 - d. Submit a plan to employ and advance the employment of veterans to the Regional Office for approval within 90 days of contract award

in accordance with Public Law 107-228 HR 4015, Section 2. 4215 (priority of service for veterans in Department of Labor job training programs), Part b (Employment of Veterans with Respect to Federal Contracts).

- Remove from Exhibit 5-2 the last report listed under “Other” entitled “OA/Contractor Application Data Report.” This report is now automated in OASIS.

4. Filing Instructions.

REMOVE FROM PRH	INSERT
Chapter 1, Table of Contents, and Text dated November 7, 2005	Chapter 1, Table of Contents and Text, dated February 6, 2006
Chapter 1, Exhibit 1-1, dated November 15, 2004	Chapter 1, Exhibit 1-1, dated February 6, 2006
Chapter 5, Section 5.2, dated November 7, 2005	Chapter 5, Section 5.2, dated February 6, 2006
Chapter 5, Exhibit 5-2, dated July 20, 2004	Chapter 5, Exhibit 5-2, dated February 6, 2006

5. Effective Date. February 6, 2006

6. Action. Addressees are to ensure that a copy of this Change Notice is distributed to the appropriate staff.

7. Inquiries. Inquiries should be directed to Dennis Johnson at (202) 693-2876, or e-mailed to johnson.dennis@dol.gov.

Attachments

- A – Chapter 1, Table of Contents and Text
- B – Chapter 1, Exhibit 1-1
- C – Chapter 5, Section 5.2
- D – Chapter 5, Exhibit 5-2