

3.11 HIGH SCHOOL DIPLOMA AND GED CERTIFICATE

PURPOSE

- P1. To provide students with opportunities to obtain high school diplomas (HSD) and/or pass the examination for the General Educational Development (GED) certificate.

REQUIREMENTS

R1. High School Diploma

Centers shall make every possible effort to assist students in obtaining their high school diplomas, where attainment of same is feasible for a student during his or her enrollment.

Centers shall implement a program to support student attainment of high school diplomas. At a minimum:

- a. The program will be accredited by a recognized accrediting body.
- b. The diploma issued by the program will meet standards acceptable to the military and post-secondary institutions.
- c. The center shall not require the student to pay for any fees required for the high school diploma.

R2. GED Preparation and Testing

Centers shall implement a program to support student attainment of GED certificates. At a minimum centers shall:

- a. Provide instruction in the following subjects:
 1. Advanced writing skills
 2. Social studies
 3. Science
 4. Literature and the arts
 5. Advanced math

- b. Establish linkages with local GED test sites to provide regularly scheduled testing dates.
- c. Pay all fees associated with student GED testing.

R3. Reporting/Documentation/Record Keeping

Centers shall ensure that all student test results and progress are documented and recorded using the automated Center Information System.

QUALITY INDICATOR(S)

- Q1. Students who come to Job Corps without a high school diploma or GED leave with a high school diploma or GED.