

March 20, 2002

DIRECTIVE:	PRH CHANGE NOTICE NO. 01-04
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TO: ALL JOB CORPS NATIONAL OFFICE SENIOR STAFF
ALL JOB CORPS REGIONAL DIRECTORS
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS AND CTS CONTRACTORS

FROM: RICHARD C. TRIGG
National Director
Office of Job Corps

SUBJECT: PRH Chapter 5: Appendices 501a, 501c, and 501d

1. Purpose. To transmit the Program Year (PY) 01 model-based average weekly earnings performance goals for Job Corps graduates at 6 and 12 months after initial placement. This Notice also re-transmits the PY 01 model-based performance goals for graduate average wage at initial placement for Career Transition Services (CTS) providers.

2. Background. The Workforce Investment Act (WIA) requires that Job Corps establish performance goals on long-term employment and earnings outcomes for graduates. As outlined in PRH Chapter 5, Appendix 501, these measures are being implemented in PY 01. Since this is the first year for these measures, data on 6- and 12-month outcomes had to be collected for several months in order to establish relevant goals for centers, CTS providers, and vocational training programs.

The follow-up survey data collection system has been in operation since September 2001, and has provided sufficient data to establish the model-based goals. Six- and twelve-month outcomes first appeared on applicable performance reports for the period ending December 2001. ***NOTE:*** *Currently, the 6- and 12-month follow-up survey pools are in a "build-up" phase. Because the pools are relatively small and will continue to grow over the next few months, there will likely be fluctuations in the outcome data. These fluctuations will decrease as the survey data collection progresses.*

At the time that Appendix 501 was issued, a few CTS providers did not have model-based goals for graduate average wage at initial placement. That has now been rectified, in accordance with instructions of Job Corps regional offices. In a few other cases, CTS providers

reported on the CTS Report Card have been consolidated at the request of the regional offices. For example, if two or more agencies are under one contract, the results may now be compiled into one entry for that contract. Where applicable, a new average wage at initial placement goal has been established. CTS providers are asked to consult their regional project manager if they have specific questions about these changes.

3. Filing Instructions. Insert the documents listed below into the Policy and Requirements Handbook as follows:

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| <p><u>Remove from Chapter 5, Appendix 501a</u></p> <ul style="list-style-type: none">• Table of Contents, dated July 2001 | <p><u>Replace/Insert with Attached</u></p> <ul style="list-style-type: none">• Table of Contents, dated March 1, 2002• Attachment 4: 6- and 12-Month Model-Based Goals and National Worksheet, dated March 1, 2002 |
| <p><u>Remove from Chapter 5, Appendix 501c</u></p> <ul style="list-style-type: none">• Table of Contents, dated July 2001• Attachment 1: Model-Based Goals and National Worksheets, dated July 2001 | <p><u>Replace/Insert with Attached</u></p> <ul style="list-style-type: none">• Table of Contents, dated March 1, 2002• Attachment 1: Model-Based Goals and National Worksheets, dated March 1, 2002 |
| <p><u>Remove from Chapter 5, Appendix 501d</u></p> <ul style="list-style-type: none">• Table of Contents, dated July 2001 | <p><u>Replace/Insert with Attached</u></p> <ul style="list-style-type: none">• Table of Contents, dated March 1, 2002• Attachment 2: 6- and 12-Month Model Based Goals and National Worksheets, dated March 1, 2002 |

4. Effective Date. March 1, 2002

5. Action Required. All addressees must ensure that this Change Notice is distributed to appropriate staff.

6. Inquiries. Please direct any inquiries to Edna Primrose-Coates at (202) 693-3135, or e-mail to eprimrose-coates@doleta.gov.

Attachments