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| <b>DIRECTIVE:</b> | <b>JOB CORPS INFORMATION NOTICE NO. 21-06</b> |
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**TO:** ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS  
ALL CENTER USERS

**FROM:** RACHEL TORRES  
National Director  
Office of Job Corps

Rachel Torres  
Digitally signed by Rachel Torres  
Date: 2022.02.04 08:24:39 -05'00'

**SUBJECT:** Adjustment to the Standardized Military Wage Rates for Calendar Year 2022

1. Purpose. This Information Notice is to notify the Job Corps community of the updated standardized military wage for Calendar Year (CY) 2022.

2. Background. PRH Appendix 501 contains Job Corps' performance accountability system for Center Operators, Outreach and Admissions (OA) contractors, Career Transition Services (CTS) providers, Career Technical Training (CTT) programs, and the Performance Improvement Plan (PIP) system. As a measure of program effectiveness, Job Corps is required to report on certain key performance metrics, including initial hourly wage and earnings in the second and fourth quarters after the exit quarter for those who entered employment; entry into the military is an employment outcome.

Job Corps uses standardized hourly and weekly rates for exited participants who have entered the military to account for the principal components of the military compensation package. That rate is adjusted annually to reflect the changes in the military base pay and various allowances made by the House Armed Services Committee.

Job Corps calculates the standardized rates for those who enter the military by summing the gross annual basic pay, the annual initial clothing allowance (weighted by placements across military branch and gender for the previous year), the annual subsistence allowance for enlisted members, the estimated value of the housing received (calculated as two-thirds of the median value of all metropolitan housing areas), plus the tax-value of the latter three benefits. See Appendix 501-Introduction, Section F6. Military Wage at Placement for additional information on calculations. For CY 2022, the military compensation package includes a 2.7 percent increase in base pay, and approximately a 5 percent increase across other key allowances from CY 2021 (increase of 5.3 percent for subsistence, 4.9 percent for clothing, and 5.1 percent for housing

allowances). The new CY 2022 standardized military wage rates as of January 1, 2022 are listed below.

- Initial placement: \$18.88 per hour
- Military placement in the second quarter after exit quarter: \$787.19 per week
- Military placement in the fourth quarter after exit quarter: \$838.35 per week

3. Action. These standardized rates apply to all initial military placements with a date reported (i.e., the date entered the military) on or after January 1, 2022. If a graduate or former enrollee placed in the military prior to CY 2022 is still in their placement window and still in the military as of January 1, 2022, then a placement upgrade can be filed so the higher wage can be credited. However, as with any upgrade, CTS providers need to conduct due diligence with follow-up and verification with the graduates and former enrollees that they are still in the military.

The standardized rates also apply to all military placements reported in the Workforce Innovation and Opportunity Act (WIOA) surveys where the Quarter 2 or Quarter 4 after exit period is on or after January 1, 2022. For military placements whose Quarter 2 or Quarter 4 after exit period spans across CY 2021 and CY2022, quarterly earnings are calculated using the proportion of the weeks in the reporting quarter the participant was in the military in 2022.

This Information Notice supersedes Information Notice 20-03.

Addressees are to ensure this PRH Information Notice is distributed to all appropriate staff.

4. Effective Date. Retroactive to January 1, 2022.

5. Inquiries. Questions or comments should be addressed to Shao Zhang at (202) 693-3917 or e-mailed to zhang.shao@dol.gov.