



SEP 29 2017

DIRECTIVE: JOB CORPS INFORMATION NOTICE NO. 17-10

TO: ALL JOB CORPS NATIONAL OFFICE STAFF
 ALL JOB CORPS REGIONAL OFFICE STAFF
 ALL JOB CORPS CENTER DIRECTORS
 ALL JOB CORPS CENTER OPERATORS
 ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
 ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS
 ALL CENTER USERS

FROM: Lenita Jacobs-Simmons
 National Director
 Office of Job Corps

SUBJECT: On-board Strength for Program Year 2017

1. **Purpose.** To provide notice to the Job Corps community that On-board Strength (OBS) levels are being right-sized to reflect program funding and sustainability.
2. **Background.** The Employment and Training Administration (ETA) and its Job Corps program must take steps to ensure program objectives are met despite reduced resources and rising costs. Proposed upcoming Job Corps budgets call for reductions in program funding.
3. **Reference.** Initial information regarding proposed reductions in funding was provided in the August 29, 2017, Memorandum from the Administrators of Job Corps and Contracts Management and entitled, "Proposed Reduction in Funding for the Job Corps Program and Potential Center Closures" (attached).
4. **Action.** These revised OBS levels have been incorporated into our program Outcome Measurement System (OMS) for Program Year 2017. Revised OBS levels will be incorporated into contracts during their normal course of business, including during the exercising of option years, awarding of new contracts, contract modifications, and other contract actions as appropriate.

Where practical and feasible, the Contracting Officer will modify existing Requests for Proposals (RFPs) or conduct discussions to request revised proposals based on the new OBS so that estimated costs are more accurate.

OBS levels for the Homestead Job Corps Center and the Golconda Job Corps Center will remain at zero. The OBS level for the Atlanta Job Corps Center will move to zero as of November 30, 2017, until further notice.

Prior to the end of Program Year 2017, June 30, 2018, we expect that all needed contract adjustments will have been completed to reflect the new OBS levels.

We anticipate there will be an overlap period of services for outreach and admission, as we systematically transition to the new OBS levels before the end of Program Year 2017.

Addressees are to ensure this Information Notice is distributed to all appropriate staff.

5. Expiration Date. Until superseded.
6. Inquiries. Inquiries should be directed to the Deputy Administrator for Job Corps at (202) 693-3000 or pitulej.robert.w@dol.gov.

Attachments

A – August 29, 2017, Memorandum from the Administrators of Job Corps and Contracts Management and entitled, “Proposed Reduction in Funding for the Job Corps Program and Potential Center Closures”

B – Job Corps Program Year 2017 OBS for Centers