



AUG 29 2017

MEMORANDUM FOR **JOB CORPS CENTER OPERATORS, OUTREACH AND ADMISSIONS, CAREER TRANSITION SERVICE CONTRACTORS, AND NATIONAL TRAINING CONTRACTORS**

FROM: **LENITA JACOBS-SIMMONS** *Lenita Jacobs Simmons*
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SUBJECT: **Proposed Reduction in Funding for the Job Corps Program and Potential Center Closures**

The purpose of this memorandum is to provide information to the vendor community regarding the proposed reduction in funding for the Job Corps Program in the President's proposed FY18 budget. The Employment and Training Administration (ETA) must take the necessary steps to ensure Program objectives are met despite reduced resources. These steps may directly impact the vendor community providing services to the Program. In the spirit of transparency, ETA is providing this preliminary information regarding what to expect if a decision is made to adjust the program due to funding constraints.

As you know, the proposed FY18 budget called for a reduction in funding and the closure of centers to save funds and to allow greater focus on centers with a proven record of success. In the event that the Department decides to propose one or more center(s) for closure it will use its current published closure criteria to identify the center(s); this criteria was most recently published in the Federal Register on August 2, 2017 (82 FR 35992). To effectuate a closure, the Department will publish a notice in the Federal Register identifying the center(s) proposed for closure, and consider public comments on the proposal before a final decision is made.

Center operations contracts for centers selected for closure will be modified to include specific tasks related to closure activities for that center. Operators will have an opportunity to provide input to the terms and conditions of any resultant modifications to contracts. Closure activities include, but are not limited to, the following:

1. Transition of students
2. Inventory and transition of equipment
3. Transition of student records
4. Converting the facility to nonoperational status

Currently there is no additional information related to funding reductions or potential center closures that can be shared with the vendor community. We hope this information is beneficial and provides some insight for planning purposes only.

Please feel free to contact me by email at foster.sandra.e@dol.gov with questions related to the contents of this memorandum.