

April 4, 2017

**DIRECTIVE: JOB CORPS INFORMATION NOTICE 16-25**

**TO:** ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

**FROM:** LENITA JACOBS-SIMMONS  
National Director  
Office of Job Corps

**SUBJECT:** Upcoming Observances Related To Trainee Employee Assistance Program

1. **Purpose.** To provide a list of observances related to Trainee Employee Assistance Program (TEAP) during the time period of April 2017 through March 2018.
2. **Background.** Centers are encouraged to plan educational TEAP-focused events for students. These events serve many purposes, including supporting those in recovery, increasing the visibility of the TEAP program, promoting a substance-free lifestyle, and fulfilling the requirements of the educational component of the Policy and Requirements Handbook for TEAP [6.11 (R1, b3)]. There are many alcohol- and drug-related observances throughout the year:

Date	Observance	Web site
April	<b>National Alcohol Awareness Month</b> Includes March 31 – April 2: Alcohol-Free Weekend Sponsor: National Council on Alcoholism and Drug Dependence	<a href="https://ncadd.org/about-ncadd/events-awards/alcohol-awareness-month">https://ncadd.org/about-ncadd/events-awards/alcohol-awareness-month</a>
April 3-7	<b>National Youth Violence Prevention Week</b> Sponsor: National Association of Students Against Violence Everywhere (SAVE)	<a href="http://nationalsave.org/event/national-youth-violence-prevention-week/">http://nationalsave.org/event/national-youth-violence-prevention-week/</a>
April 6	<b>National Alcohol Screening Day</b> Sponsor: Screening for Mental Health, Inc.	<a href="https://mentalhealthscreening.org/programs/initiatives">https://mentalhealthscreening.org/programs/initiatives</a>
May 14-20	<b>National Alcohol- and Other Drug-Related Birth Defects Awareness Week</b> Sponsor: National Council on Alcoholism and Drug Dependence	<a href="https://www.ncadd.org/about-ncadd/events-awards/alcohol-drug-related-birth-defects-awareness-week">https://www.ncadd.org/about-ncadd/events-awards/alcohol-drug-related-birth-defects-awareness-week</a>

<b>Date</b>	<b>Observance</b>	<b>Web site</b>
May 14-20	<b>National Prevention Week</b> Sponsor: Substance Abuse and Mental Health Services Administration (SAMHSA)	<a href="https://www.samhsa.gov/prevention-week">https://www.samhsa.gov/prevention-week</a> ** Please open this link using your local browser, outside of Citrix.
May 31	<b>World No Tobacco Day</b> Sponsor: World Health Organization (WHO)	<a href="http://www.who.int/campaigns/no-tobacco-day/2016/event/en/">http://www.who.int/campaigns/no-tobacco-day/2016/event/en/</a>
August 31	<b>International Overdose Day</b> Sponsor: Penington Institute in Australia	<a href="https://www.overdoseday.com/">https://www.overdoseday.com/</a>
September	<b>National Recovery Month</b> Sponsor: Substance Abuse and Mental Health Services Administration (SAMHSA)	<a href="https://recoverymonth.gov/">https://recoverymonth.gov/</a>
September (Date TBD)	<b>National Prescription Opioid and Heroin Awareness Week</b> Sponsor: Department of Justice	<a href="https://www.justice.gov/opioidawareness/heroin-opioid-awareness-week">https://www.justice.gov/opioidawareness/heroin-opioid-awareness-week</a>
October 23-31	<b>Red Ribbon Week (Theme for 2017 is: Your Future is Key, So Stay Drug Free)</b> Sponsor: National Family Partnership	<a href="http://redribbon.org">http://redribbon.org</a>
November	<b>Great American Smokeout Month</b> Includes November 16: Great American Smokeout Day (third Thursday of November) Sponsor: American Cancer Society	<a href="http://www.cancer.org/healthy/stay-away-from-tobacco/great-american-smokeout/">http://www.cancer.org/healthy/stay-away-from-tobacco/great-american-smokeout/</a>
December	<b>National Impaired Driving Prevention Month</b> Sponsor: National Highway Traffic Safety Administration	<a href="https://obamawhitehouse.archives.gov/the-press-office/2016/11/30/presidential-proclamation-national-impaired-driving-prevention-month">https://obamawhitehouse.archives.gov/the-press-office/2016/11/30/presidential-proclamation-national-impaired-driving-prevention-month</a>
January 22-28, 2018	<b>National Drug and Alcohol Fact Week</b> Sponsor: National Institute on Drug Abuse	<a href="https://teens.drugabuse.gov/national-drug-alcohol-facts-week">https://teens.drugabuse.gov/national-drug-alcohol-facts-week</a>
March 2018 (Date TBD)	<b>National Kick Butts Day</b> Sponsor: Campaign for Tobacco-Free Kids	<a href="http://www.kickbuttsday.org/about/">http://www.kickbuttsday.org/about/</a>
March 2018	<b>Problem Gambling Awareness Month</b> Sponsor: National Council on Problem Gambling	<a href="http://problemgamblingawarenessmonth.org/">http://problemgamblingawarenessmonth.org/</a>

3. Action. Centers are encouraged to plan TEAP-related events throughout the year. If available, photos of the event should be submitted to Julie Luht at [julie.luht@humanitas.com](mailto:julie.luht@humanitas.com) for inclusion in future health and wellness publications.

Addressees are to ensure this Information Notice is distributed to all appropriate staff.

4. Expiration Date. Until superseded.

5. Inquiries. Inquiries should be directed to Johnetta Davis at (202) 693-8010 or via email at [davis.johnetta@dol.gov](mailto:davis.johnetta@dol.gov).