

March 16, 2017

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 16-24
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: LENITA JACOBS-SIMMONS
National Director
Office of Job Corps

SUBJECT: Availability of *Great Expectations* Videos – English and Spanish Versions

1. Purpose. To notify the Job Corps community that English- and Spanish-language versions of the *Great Expectations* videos are available. Showing these videos that address student conduct is **mandatory** during the application and pre-enrollment phase.

2. Background. Job Corps Information Notice 16-20, issued December 13, 2016, introduced the Job Corps community to the Spanish-language *Great Expectations* video series, along with the requirement to use the videos during the admissions phase. The videos emphasize safety, security, program rules, and the importance of staying focused on career goals. The videos feature Job Corps students, address common questions related to living and training on center, and share key components of the student-conduct policy.

3. Action. Outreach and Admissions staff members shall incorporate the three-part series into the application and pre-enrollment process. The DVDs can be ordered from the Job Corps Materials Marketplace, <http://jcmarketplace.com/> or downloaded from the links below. Staff members must show the videos in the order as listed.

- Video 1: Introduction:

Show this video during the initial meeting with a potential student or during general information sessions about Job Corps (group setting).

English: https://www.youtube.com/watch?v=ZZU3NOInJ_I&t=9s

Spanish: <https://www.youtube.com/watch?v=cQdE0eJQp80&feature=youtu.be>.

- Video 2: Following Determination of Eligibility:

Show this video once an applicant has successfully completed the eligibility process. It may also be shown in a group setting.

English: https://www.youtube.com/watch?v=p_Jp6YtLPP0&t=16s

Spanish: <https://www.youtube.com/watch?v=6S9Lg26KIIIM&feature=youtu.be>.

- Video 3: Recap:
Show this video during pre-enrollment and immediately before arrival on center (may also be shown in a group setting).
English: <https://www.youtube.com/watch?v=uzFXkT2w6Zk&t=10s>
Spanish: <https://www.youtube.com/watch?v=xQH1WGHZ1wI&feature=youtu.be>.

3. Expiration. Until superseded.

4. Inquiries. All inquiries should be directed to Andrea Kyle Bobrik at Kyle.Andrea@dol.gov. Feedback on the videos may be directed to jcmarketplace@mpf.com.