

January 8, 2015

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 14-29
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: LENITA JACOBS-SIMMONS
National Director
Office of Job Corps

SUBJECT: Reminder: Consequences of Falsifying Records

1. Purpose. Recently the Office of Job Corps has received allegations regarding falsification of records. This Information Notice reminds contractors and staff of the consequences of falsifying records including, but not limited to, training records, test scores, security records, job placement records, etc.

2. Background. Under 18 USC 1001 (the False Statements Act), any person who knowingly and willfully makes a false statement to the Government may be held criminally liable. This includes any person who is an employee of a federal contractor. A “false statement” includes any oral or written false statement, or omission to support a false claim. The statute provides that a person found to have made the false statement may be subject to up to 5 years in prison and/or up to \$10,000 in fines.

Also, a contractor may be held liable under the False Claims Act if it knowingly submits a false claim for payment. An entity acted “knowingly” if it had actual knowledge of the claim’s falsity, or if it acted in deliberate ignorance or in reckless disregard of the truth or falsity. So, for example, if a contractor submits a claim for payment (e.g., an invoice for a fee) based on its performance, but the performance records have been falsified, the contractor may be liable under the False Claims Act for any such invoices.

4. Action. Addressees are to ensure this Information Notice is distributed to all appropriate staff.

5. Expiration Date. Until Superseded.

6. Inquiries. Inquiries should be directed to Bob Pitulej, Office of Job Corps at (202) 693-8013, pitulej.robert.W@dol.gov; or Jillian Matz, Office of Contracts Management at (202) 693-2836, matz.jillian@dol.gov.