

June 23, 2014

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 13-63
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: LENITA JACOBS-SIMMONS
Acting National Director
Office of Job Corps

SUBJECT: Lesbian, Gay, Bisexual, and Transgender Students –
Nondiscrimination Information for Job Corps Applicants

1. Purpose. To strengthen information for Job Corps applicants about nondiscrimination as related to Lesbian, Gay, Bisexual, and Transgender (LGBT) students, and to support applicants' understanding of diversity within Job Corps.

2. Background. President Barack Obama issued a Presidential Proclamation May 30, 2014, announcing June 2014 as Lesbian, Gay, Bisexual, and Transgender Pride Month.

Policy and Requirements Handbook Section R2, Provision of Accurate Information about Enrollment Process and Rights, requires Outreach and Admissions (OA) staff to provide information to Job Corps applicants regarding nondiscrimination and equal opportunity. This includes information related to sex discrimination. However, it is important that clarification is provided to applicants to ensure that they are fully aware of such nondiscrimination, as well as of Job Corps' work to promote diversity and inclusion at its centers.

3. Action. OA staff will ensure the following information is provided to all Job Corps applicants as part of the application process, especially when providing information regarding student diversity, inclusion, and respect for personal differences.

The Job Corps program welcomes all students, regardless of gender identity or orientation, and/or sexual orientation, including lesbian, gay, bisexual, and transgender students.

4. Resources. Additional information and resources may be found on the following Web sites:

- <http://www.whitehouse.gov/the-press-office/2014/05/30/presidential-proclamation-lesbian-gay-bisexual-and-transgender-pride-mon>
- <http://www.loc.gov/lgbt/about.html>

5. Expiration Date. Until superseded.

6. Inquiries. Inquiries should be directed to Andrea Kyle Bobrik at (202) 693-3008 or kyle.andrea@dol.gov.