

May 22, 2014

<b>DIRECTIVE:</b>	<b>JOB CORPS INFORMATION NOTICE NO. 13-57</b>
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**TO:** ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

**FROM:** GRACE A. KILBANE  
National Director  
Office of Job Corps

**SUBJECT:** Hurricane Preparedness Reminder for the 2014 Season

1. Purpose. To ensure that the Job Corps community is prepared for the 2014 hurricane season.
2. Background. The 2014 National Hurricane Preparedness week runs from May 25 to May 31. Overall, the message for this year's observance is "Be Prepared – Get a Plan! Know Your Evacuation Zone." Scheduled activities include daily video and audio telecasts to address hurricane-specific topics like hurricane basics, wind, inland flooding storm surge, forecasting, pre- and post-storm activities, and preparing a plan. For more information about National Hurricane Preparedness Week videos and other available resources, visit the National Hurricane Center Web site, <http://www.nhc.noaa.gov/prepare>.

Noted hurricane forecasters, Dr. Phillip Klotzbach and Dr. William Gray, predict the 2014 Atlantic hurricane season, which begins June 1 and lasts through November 30, will be a slow season compared to the 1981 through 2010 seasons. This year's storm predictions include nine named storms, three hurricanes, one major hurricane (Category 3, 4, or 5 on the Saffir-Simpson Scale), and two major hurricane days.

The 2013 Atlantic hurricane season produced the fewest number of hurricanes since 1982. There were 13 named storms, two hurricanes, and zero major hurricanes. Tropical storm Andrea, the only named storm to make landfall in the United States, struck the Florida Gulf Coast about 10 miles south of Steinhatchee, Fla., June 6, 2013. Cities in the storm's path from Florida to New Jersey experienced heavy rains, flash flooding, storm surges, and tornadoes. According to the Associated Press, there was one storm-related fatality – a motor vehicle accident in Virginia.

3. Action. In accordance with Job Corps Program Requirements Handbook Section 5.20, R3, all Job Corps centers are required to prepare Emergency Action Plans (EAP) to address both natural and man-made disasters. Centers located in areas subject to the effects of tropical storms and hurricanes should have EAPs that include procedures for preparation, managing operations during a hurricane and post clean-up procedures. All Job Corps center EAPs should include standard operating procedures for effectively responding to flood-related emergencies and all hazardous situations.

Job Corps centers located in or near coastal areas (up to 600 miles inland) are encouraged to review the following resources:

- Job Corps Information Notice No. 12-56, “2013 Hurricane Preparedness Reminder,” released May 17, 2013
- National Weather Service, National Hurricane Center, Hurricane Hazards, <http://www.nhc.noaa.gov/prepare/hazards.php>
- Federal Emergency Management Administration, “Hurricanes,” <http://www.ready.gov/hurricanes>
- Weather Underground news and blogs, “After the Storm: Post-Hurricane Health Hazards,” <http://www.wunderground.com/news/after-storm-post-hurricane-health-hazards-20130903>

Addressees are to ensure this Information Notice is distributed to all appropriate staff.

4. Expiration Date. Until superseded.

5. Inquiries. Direct all inquiries to Marsha Fitzhugh at (202) 693-3099 or [fitzhugh.marsha@dol.gov](mailto:fitzhugh.marsha@dol.gov).