

March 12, 2014

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 13-44
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: GRACE A. KILBANE
National Director
Office of Job Corps

SUBJECT: Career Technical Training (CTT) Competition: Better Occupational Opportunities for Tradeswomen (BOOT) Award

1. Purpose. To announce a CTT Program competition to design and build the physical award for the third annual Job Corps BOOT recipient.
2. Background. For the past 2 years, the BOOT Award has been hand crafted by the staff and students of the Quentin Burdick Job Corps Center's Maintenance and HBI Facilities Maintenance Program. The expert craftsmanship of the previous awards was exquisite and truly represented the Office of Job Corps' goal of rewarding excellence to a deserving female student or graduate. Pictures of the previous BOOT Awards can be viewed on the Job Corps Community Web site under the new "Women's Corner" tab.

This year, the Office of Job Corps is incorporating an open competition for the BOOT design. All of the construction programs are eligible to submit. Since Job Corps is 50 years old this year, centers are welcome to incorporate that into the design if they desire. However, it is not mandatory.

3. 2014 BOOT Award Ceremony. As National Director, I will present the 2014 award to the national winner via videoconference presentation, hosted by the appropriate Regional Office.

4. Action.

- a. Centers with interested trades must adhere to the following dates:
 - (1) Through March 28, 2014: Job Corps Centers design a boot that can be displayed on a desk or mantle.

- (2) April 7, 2014: All designs are received in the National Office for review and selection.
- (3) April 11, 2014: The final selection is made, and the appropriate center notified.
- (4) April 14 – May 16, 2014: Students and staff members from the selected center craft the award in accordance with the approved design.
- (5) May 19, 2014: Award is shipped to the Office of Job Corps.

Please send final product to:

Marcia Hampton
U.S. Department of Labor/ETA
Office of Job Corps
200 Constitution Ave. NW
Room N-4507
Washington, DC 20210

b. Criteria and Expectations

- (1) High-quality design, craftsmanship and production;
- (2) Primary material(s) should be wood and/or metal, and preferred materials should be salvaged, recycled, and/or eco-friendly;
- (3) Dimensions must not exceed 6 inches squared;
- (4) The final product should be sturdy;
- (5) Participation from more than one training program (e.g., carpentry and welding) on a center is allowed.

Addressees are to ensure this Information Notice is distributed to all appropriate staff.

5. **Funding.** If funding is needed for material, though salvaged and recycled materials are strongly encouraged, centers may allocate funds from the CTT training budget.
6. **Recognition.** The BOOT Award and winner will be featured in a future media campaign.
7. **Expiration Date.** June 30, 2014.
8. **Inquiries.** Inquiries should be directed to Tracy Bradshaw-Morris at (202) 693-8000 or bradshaw-morris.tracy@dol.gov. You may also contact Marcia Hampton at (202) 693-2626 or hampton.marcia@dol.gov.

