

Attachment

## **2014 Universal Safety Month Contest Criteria**

Using the theme “Job Corps 50 Years of Safety: It Takes All Of Us,” each center and region will select a winning individual, and/or poster, essay and/or video that demonstrates the most significant safety contributions to the center and community. The center’s winner will be nominated for the regional contest. Regional winners will be nominated for the national contest. The national winner will be featured during one or more of the program’s national and/or regional birthday celebrations, the Safety Circle newsletter, proposed National Safety Conference, Department of Labor Safety Day, and in the hallway of the Frances Perkins Building.

Some suggestions for developing entries for the contest include:

- The dangers of cell phone usage and texting while driving
- The importance of wearing personal protective equipment
- Preventing slips, trips and falls, and related injuries
- Avoiding violence and conflict with peers
- Preventing prescription drug abuse
- Being aware of your surroundings
- Summer safety (overexertion/heat stress)

### **POSTER CRITERIA**

Each center should conduct a centerwide contest and select one poster to be submitted to your Regional Office for the next level of judging. Posters should be no larger than 24" x 24". Designs should be submitted on poster board, heavy paper, or construction paper mounted on quality tag board.

Suggestions for designing posters:

- Use attention-grabbing bright colors and/or other items
- Use pictures, touchable items, various materials
- Be creative in conveying the safety theme, but make sure it is easily understood
- Lamination is not permitted

### **ESSAY CRITERIA**

Each center should conduct a centerwide contest and select one essay to be submitted to your Regional Office for the next level of judging. Essays should be no more than 300 words, typed double-spaced using Times New Roman, 12-point font.

### **VIDEO CRITERIA**

Each center should conduct a centerwide contest and select one video to be submitted to your Regional Office for the next level of judging. Video should be no more than 5 minutes in length, and submitted on CD or via electronic link.

### **NATIONAL SAFETY STUDENT CRITERIA**

Each center is encouraged to conduct a centerwide contest and select one student who has made the most significant safety contributions to the center and local community. That selection is submitted to their Regional Office for the next level of judging. Regions will select a regional winner from among the submitted entries, and nominate him/her for the national contest.

### **NATIONAL SAFETY STAFF CRITERIA**

Each center is encouraged to conduct a centerwide contest and select one staff member, who has made the most significant safety contributions to the center and local community. That selection is their Regional Office for the next level of judging. Regions will select a winner from among the submitted entries, and nominate him/her for the national contest.

### **NATIONAL SAFETY OFFICER(S) CRITERIA**

Each center is encouraged to nominate to their Regional Office their Safety Officer who has made the most significant safety contributions to the center and local community. Regions will select a Winner from the entries submitted, and nominate him/her for the national contest.

All entries should be judged based upon:

- Significant contribution to safety on center and/or the community
- Safety relevance to the Job Corps program, student, staff and/or community
- Creativity and originality

For each entry, please provide the following information:

- Entrant's name
- 5x7 picture of entrant (hard copy or electronic acceptable)
- Name of Job Corps center
- Center's point of contact (name, title, telephone number, and e-mail address)

### **Contest Timelines**

#### **Centers**

Each center should select one winner from each of the above categories. Centers' winning entries should be submitted to their perspective regions for judging **by Friday, April 18, 2014.**

#### **Regional Offices**

Each region should select one winner from each of the above categories from entries submitted by their centers. Regional winning entries should be submitted to the national office for judging **by Friday, May 16, 2014.**

Send winning entries:

U.S. Department of Labor  
Office of Job Corps  
200 Constitution Avenue NW, Room N4456  
Washington, DC 20210  
Attn: Curtis Massey

**Office of Job Corps**

The Office of Job Corps will only consider entries sent from the Regional Offices. The Office of Job Corps will not accept any entries received directly from centers. A team consisting of members from the Occupational Safety and Health Administration (OSHA) and the Office of Job Corps will select one winner for each category. The winner of each category will be announced before June 1, 2014.

**Note: Entries received at the Office of Job Corps after May 16, 2014, will not be considered.**