

April 26, 2013

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 12-51
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: ROBERT W. PITULEJ  
Acting National Director  
Office of Job Corps

SUBJECT: Webinar on Accommodating Transgender Students in Job Corps

1. Purpose. To provide training to the Job Corps community on meeting the needs of transgender students in the program.
2. Background. The Civil Rights Center (CRC) will host a webinar entitled, “Relevant Issues for Servicing Transgender Students in Job Corps” on Wednesday, May 1, 2013 at 3:00 p.m. Eastern. This webinar is for Job Corps personnel at all levels, but is not mandatory. The webinar covers a range of topics including:
  - Terminology and concepts related to transgender individuals;
  - Best practices to apply when enrolling a transgender student;
  - Practical approaches unique to the concerns of Job Corps employees, students, parents and employers;
  - A student’s decision to gender transition while at a center, and the follow-through to the student’s obtaining employment.

The last half hour of the webinar is dedicated to questions and answers. Discussion leaders are Lisa Mottet, Transgender Civil Rights Project Director at the National Gay and Lesbian Task Force, and Mara Keisling, Executive Director of The National Center for Transgender Equality. Questions may be e-mailed throughout the presentation.

3. Action. Register for this webinar at <https://dol.webex.com/dol/onstage/g.php?t=a&d=644832690>.

Addressees should ensure this Information Notice is distributed to all appropriate staff.

4. Expiration Date. May 1, 2013.
5. Inquiries. Inquiries should be directed to Carol Abnathy at (202) 693-3283 or [abnathy.carol@dol.gov](mailto:abnathy.carol@dol.gov) or Johnetta Davis at (202) 693-8010 or [davis.johnetta@dol.gov](mailto:davis.johnetta@dol.gov).