

## **2013 Universal Safety Month Contest Criteria**

All entries (poster, essay, and video) should reflect this year's safety theme "**Safety Starts With Me.**" The winning poster, essay and video will be displayed during the U.S. Department of Labor's Safety Day in Washington, DC. Some examples to help develop entries for the contest include:

- The dangers of cell phone use and texting while driving;
- The importance of wearing Personal Protective Equipment (PPE);
- Preventing slips, trips and falls and related injuries; and
- Avoiding violence and conflict with peers.

**POSTER CRITERIA:** Posters should be no larger than 24" x 24" in size. Designs should be submitted on poster board, heavy paper, or construction paper mounted on quality tag board.

Suggestions for designing posters:

- Use bright colors and/or other items that immediately "catch" one's attention;
- Use pictures, touchable items, varying materials;
- Be creative in conveying the safety theme, but make sure it is easily understood; and
- Lamination is **not permitted**.

**ESSAY CRITERIA:** Essays should be no more than 300 words, typed double-spaced using Times New Roman 12-point font.

### **VIDEO CRITERIA:**

- Video should be no more than 5 minutes in length
- Videos should be submitted on CD or via electronic link

All entries will be judged based upon the following criteria:

- Creativity/originality; and
- Relevance to the Job Corps program and/or center.

Securely fasten a 3" x 5" card to each entry, including the following information:

- Name of student(s) responsible for poster/essay/slogan/video
- Name of Job Corps center
- Student's (s') Career Technical Training program
- Date student(s) entered the Job Corps program
- Date student(s) entered the Job Corps center
- Center's point of contact (name, title, telephone number, and e-mail address)
- 5" x 7" photograph of the student(s) responsible for poster/essay/slogan/video
- Title/theme of poster (if applicable)

## Contest Timelines

### Centers

- (1) Each center should conduct a center-wide poster, essay, and video contest and select one poster, one essay, and one video to be submitted to your Regional Office for the next level of judging.
- (2) Centers should submit their winning poster, essay, and video to their respective Regional Office **no later than Friday, April 26, 2013.**

### Regional Offices

- (1) Each Regional Office should select one winning poster, one winning essay, and one winning video from the entries submitted by the centers, for Office of Job Corps judging.
- (2) Regional Offices should submit their winning poster, essay, and video to the Office of Job Corps **no later than Friday, May 17, 2013.** Send to:

U.S. Department of Labor  
Office of Job Corps  
200 Constitution Avenue NW, Room N4507  
Washington, DC 20210  
Attn: Curtis Massey

### Office of Job Corps

- (1) The Office of Job Corps will review entries from the Regional Offices only. The Office of Job Corps will not accept any entries received directly from centers.
- (2) A team consisting of members from the Occupational Safety and Health Administration (OSHA) and the Office of Job Corps will select one winner for each category.
- (3) The winner in each category will be announced prior to June 1, 2012 and featured during this year's Department of Labor Safety Day in Washington, DC.

**Note: Entries received in the Office of Job Corps after May 17, 2013 will not be considered.**