

May 20, 2011

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 10-83
-------------------	---

TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF.
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: EDNA PRIMROSE
National Director
Office of Job Corps

SUBJECT: 2011 Safety Conference Postponed

1. Purpose. To inform the Job Corps community about the postponement of the 2011 Job Corps National Safety Conference.
2. Background. Each year, the Office of Job Corps plans an annual safety conference for center Safety Officers, Health and Wellness Managers, Career Technical Training (CTT) Managers, and other center staff with collateral safety duties.

Information Notice 10-65, 2011 Safety Conference Questionnaire, proposed a change to the conference structure, and solicited feedback from Job Corps center staff interested in participating in the conference regarding the types of training that would be offered at the 2011 Safety Conference.

3. Update. Due to budget constraints, the 2011 Safety Conference will not be held in fiscal year (FY) 2011. The National Office has compiled data collected in response to Information Notice 10-65. This information will be used when planning the next conference, which is expected to take place in FY 2012.
4. Action. Job Corps center staff who need PRH-required safety training identified in Job Corps Policy and Requirements Handbook (PRH) Chapter 5, Exhibit 5-4 within the next 12 months should plan to identify local training options, and complete the training within the PRH-required timeframes.

Addressees are to ensure this Information Notice is distributed to all appropriate staff.

5. Expiration Date. Until superseded.
6. Inquiries. Inquiries should be directed to Dennis Johnson at johnson.dennis@dol.gov or (202) 693-2876.