

June 11, 2010

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 09-99
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: EDNA PRIMROSE
National Director
Office of Job Corps

SUBJECT: National Occupational Safety and Health Pre-Conference OSHA-10
Course Seat Availability

1. Purpose. To inform the Job Corps community of the availability of seats for the pre-conference OSHA-10 construction industry course.
2. Background. The National Office has received several calls from the Job Corps community requesting that the OSHA-10 course registration be extended.
3. Action. The National Office will continue to accept requests for the pre-conference OSHA-10 course until the course is full. Individuals interested in attending the pre-conference OSHA 10-hour course should send an e-mail message to Curtis Massey, massey.curtis@dol.gov, with the following information:
 - a. Subject line: OSHA 10-hour course registration;
 - b. Name and title/position; and
 - c. Job Corps center name or organization name

Please note that this refers to registration for the pre-conference only. You must register for the safety conference separately. Refer to Information Notice 09-96 for details about conference logistics and registration.

Addressees are to ensure this Information Notice is distributed to all appropriate staff.

4. Expiration date. September 3, 2010.

5. Inquiries. Inquiries should be directed to Marsha Fitzhugh at (202) 693-3099 or fitzhugh.marsha@dol.gov.