

March 16, 2010

DIRECTIVE: JOB CORPS INFORMATION NOTICE NO. 09-76
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
 ALL JOB CORPS REGIONAL DIRECTORS
 ALL JOB CORPS CENTER DIRECTORS
 ALL JOB CORPS CENTER OPERATORS
 ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
 ALL OUTREACH, ADMISSIONS AND CTS CONTRACTORS

FROM: LYNN A. INTREPIDI
 Interim National Director
 Office of Job Corps

SUBJECT: U.S. Department of Labor Manual Series (DLMS) 4, Chapter 800, DOL
 Safety and Occupational Health Program

1. Purpose. To provide the Job Corps community with the U.S. Department of Labor Manual Series (DLMS) 4, Chapter 800, DOL Safety and Occupational Health Program, revised November 7, 2007.
2. Background. Job Corps center operators, center directors, and safety officers are required to follow and refer to a number of policy and regulatory resources related to occupational safety and health in accordance with Job Corps Policy and Requirements Handbook (PRH) Chapter 5, Section 5.14, R2(f). One of the required resources, DLMS 4, Chapter 800, was revised in November 2007. It has come to the attention of the National Office that many centers are unaware of the revised DLMS 4, Chapter 800 and are using outdated materials.
3. Action. Job Corps center operators, center directors, and safety officers should reference the DLMS 4, Chapter 800 (dated November 7, 2007) and destroy any and all previous versions of the DLMS. This document will be made available on the Job Corps Community Web site under Safety Information→Safety Resources.

Addressees are to ensure that this Information Notice is distributed to all appropriate staff.

4. Expiration Date. Until superseded.
5. Inquiries. Direct inquiries to Marsha Fitzhugh at (202) 693-3099, or e-mail fitzhugh.marsha@dol.gov.