

April 10, 2009

<b>DIRECTIVE:</b> JOB CORPS INFORMATION NOTICE NO. 08-38
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**TO:**                    ALL JOB CORPS NATIONAL OFFICE STAFF  
                          ALL JOB CORPS REGIONAL OFFICE STAFF  
                          ALL JOB CORPS CENTER DIRECTORS  
                          ALL JOB CORPS CENTER OPERATORS  
                          ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
                          ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

**FROM:**               ESTHER R. JOHNSON, Ed.D.  
                          National Director  
                          Office of Job Corps

**SUBJECT:**           Free OSHA Training

1.     Purpose. To inform Job Corps center safety officers about the availability of free Occupational Safety and Health Administration (OSHA) training sponsored by the Workplace Safety Alliance Council (WPSAC).
2.     Background. WPSAC has been awarded a federal grant to conduct free safety training workshops to provide participants with the latest information regarding changes to several OSHA standards, including electrical safety, hazardous locations, NFPA 70E, and personal protective equipment (PPE). Workshop participants will also receive a CD-ROM containing training documents and video and PowerPoint presentations that can be used to train others.
3.     Action. Job Corps center safety officers are encouraged to participate in one of the free OSHA training workshops scheduled between March 2 and August 12, 2009 in your area. For more information about training dates and locations, visit the WPSAC Web site at <http://www.wpsac.org/free.html>. The WPSAC workshop is not a substitute for the required basic electrical course listed in Policy and Requirements Handbook (PRH) Exhibit 5-4.
4.     Expiration Date. Until superseded.
5.     Inquiries. Direct all inquiries to Marsha Fitzhugh at (202) 693-3099 or [fitzhugh.marsha@dol.gov](mailto:fitzhugh.marsha@dol.gov), Kelley Clark at (202) 693-3089 or [clark.kelley@dol.gov](mailto:clark.kelley@dol.gov), or Heather Edmonds at (202) 693-3774 or [edmonds.heather@dol.gov](mailto:edmonds.heather@dol.gov).